

USER GUIDE

FOR MOKRICA'S CUSTOMERS



Version 1.0.23

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I. GENERAL INTRODUCTION

1. Documentation Purpose

This document provides an overview of Mokrica Translation Services (Mokrica Translation Platform) and detailed guidelines on how to utilize each function for customers.

2. Documentation Scope

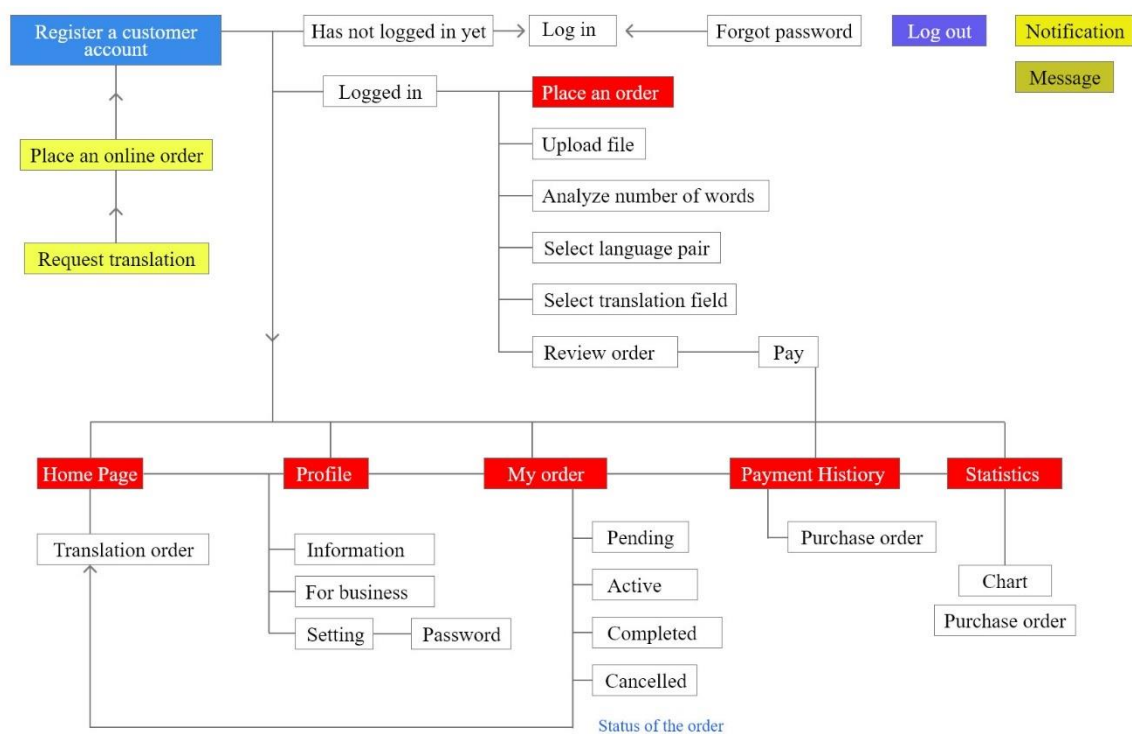
The guide provides customers with step-by-step instructions on how to utilize every available feature in the Mokrica Translation Platform.

3. Terminology Definition

No.	Terminology	Description
1	Mokrica	Mokrica Trading & Services Company Limited
2	Mokrica translation service	Provide translation services and instant quotes on the Mokrica platform
3	Customer	Customer who visits the Mokrica website have signed up and utilized the service.
4	Translator	The third-party translates documents directly for customers according to Mokrica's procedures and standards.
5	Platform	Mokrica's online platform and gateway to place orders and access to services
6	Customer documents	Source content provided by the customer (file type includes PDF, Word, Excel, PowerPoint, etc.)
7	Translated texts	Content translated from customer documents
8	The order	Customers create orders through the Mokrica Platform
9	Quote of the order	Quoted information of the customer order
10	Source language	The language in which a document/text content appears that is to be translated into another language
11	Target language	The language of the document/text content into which is being translated
12	Topic/Specialty/Field	Topic/specialty of document needed to be translated

13	My order	Translators receive orders and complete translations according to customer requests
14	Expected completion	The expected time to complete the translation, estimated by the system based on the scale of the project
15	Pending tab	The customer's order is in the process of being received by the translator
16	Active tab	The customer's order is in the translation process
17	Completed tab	The customer's order has been completed
18	Cancelled tab	The customer's order has been cancelled
19	Recent orders	Recent orders of the customer
20	Mokrica Member	Join Mokrica Member to enjoy Commission, Reward, and Achieved Level

4. Function Diagram






































5. Mokrica Digital Translation Platform

Mokrica Translation is a platform that offers multi-specialized language services. Mokrica collaborates with skilled translators throughout the world to finish projects with high speed and good quality to accelerate the delivery of multilingual content across enterprise operations at a large scale.

5.1. Translation Services

- 5.1.1. Specialized translation
- 5.1.2. Notarized translation
- 5.1.3. Translation for enterprise
- 5.1.4. Online translation
- 5.1.5. Subtitle translation
- 5.1.6. Interpretation

5.2. Language

	Afrikaans (Af)		Albanian (Sq)		Amharic (Am)
	Arabic (Ar)		Belarusian (Be)		Bulgarian (Bg)
	Burmese (My)		Chinese, Traditional (Zh-Hant)		Chinese, Simplified (ZS)
	Czech (Cs)		Danish (Da)		Dutch (Nl)
	English (En)		Filipino (Tl)		Finnish (Fi)
	French (Fr)		German (De)		Hindi (Hi)
	Hungarian (Hu)		Indonesian (Id)		Italian (It)
	Japanese (Ja)		Khmer (Km)		Korean (Ko)
	Lao (Lo)		Latvian (Lv)		Macedonian (Mk)
	Malay (Ms)		Norwegian (No)		Polish (Pl)
	Portuguese (Pt)		Romanian (Ro)		Russian (Ru)
	Slovenian (Sl)		Spanish (Es)		Swedish (Sv)
	Thai (Th)		Turkish (Tr)		Ukrainian (Uk)
	Vietnamese (Vi)		Mokrica offers translation services in over 100 languages		

5.3. Field Of Translation

Academic result	Certificate/License	Contract/Agreement
<ul style="list-style-type: none"> ✓ Types of high school and secondary school diploma, certificate, degree, etc. ✓ Types of academic transcript ✓ Certificate of merit 	<ul style="list-style-type: none"> ✓ Driver's License ✓ Motobike/car registration certificate ✓ ISO certification ✓ Customs Declaration 	<ul style="list-style-type: none"> ✓ Purchase and sale ✓ Rental and lease ✓ Labor contract ✓ Economic contract
Personal identity document	Financial document	Enterprise document
<ul style="list-style-type: none"> ✓ Identity card ✓ Criminal records ✓ Household book, Temporary residence book ✓ Birth certificate, Marriage certificate ✓ Curriculum vitae ✓ Social insurance book, Health records 	<ul style="list-style-type: none"> ✓ Financial guarantee commitment ✓ Payment to national budget ✓ Passbook ✓ Bank statement 	<ul style="list-style-type: none"> ✓ Certificate of business registration, License for establishment of the representative office ✓ Power of attorney, Official dispatch, Report ✓ Certificate of capital contribution completion ✓ Work confirmation letter ✓ Salary/payroll sheet

6. How It Works

- 6.1. Upload documents to be translated
- 6.2. Automatically analyze files
- 6.3. Select source language and target language
- 6.4. Quote and view Completion time
- 6.5. Review order and pay

II. USER GUIDE

1. Login

a. Purpose

Customers use their email and password to successfully log in to Mokrica account.

b. Condition

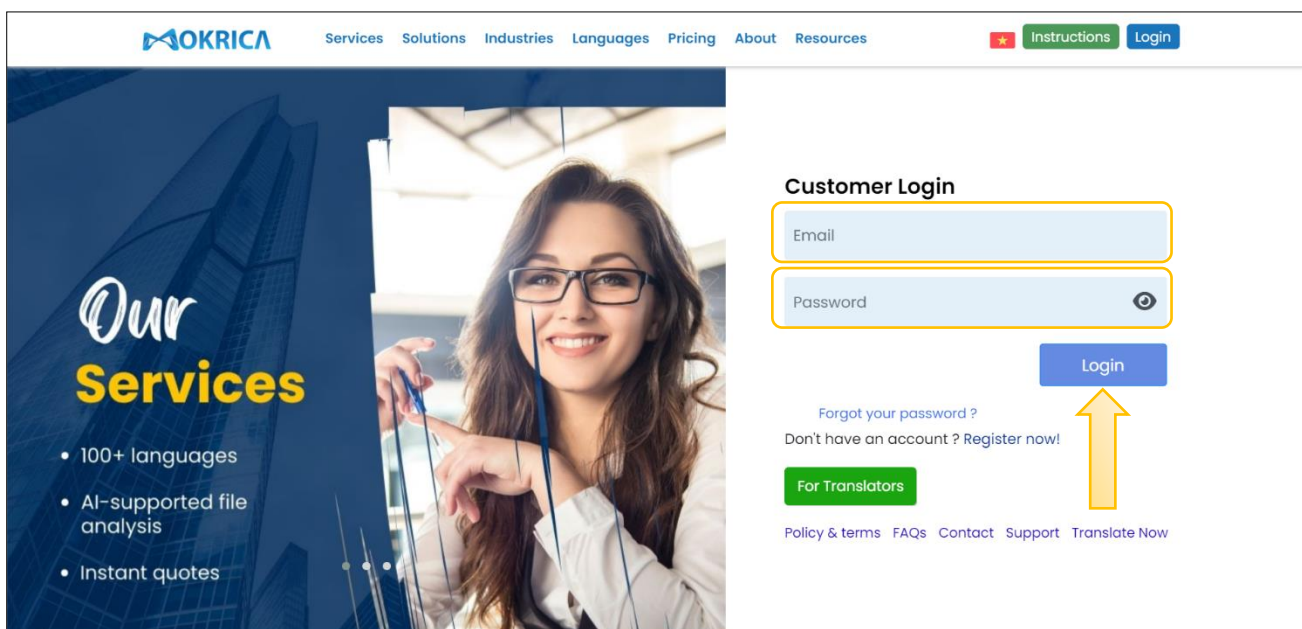
Registered customer account on Mokrica system.

c. Steps to take

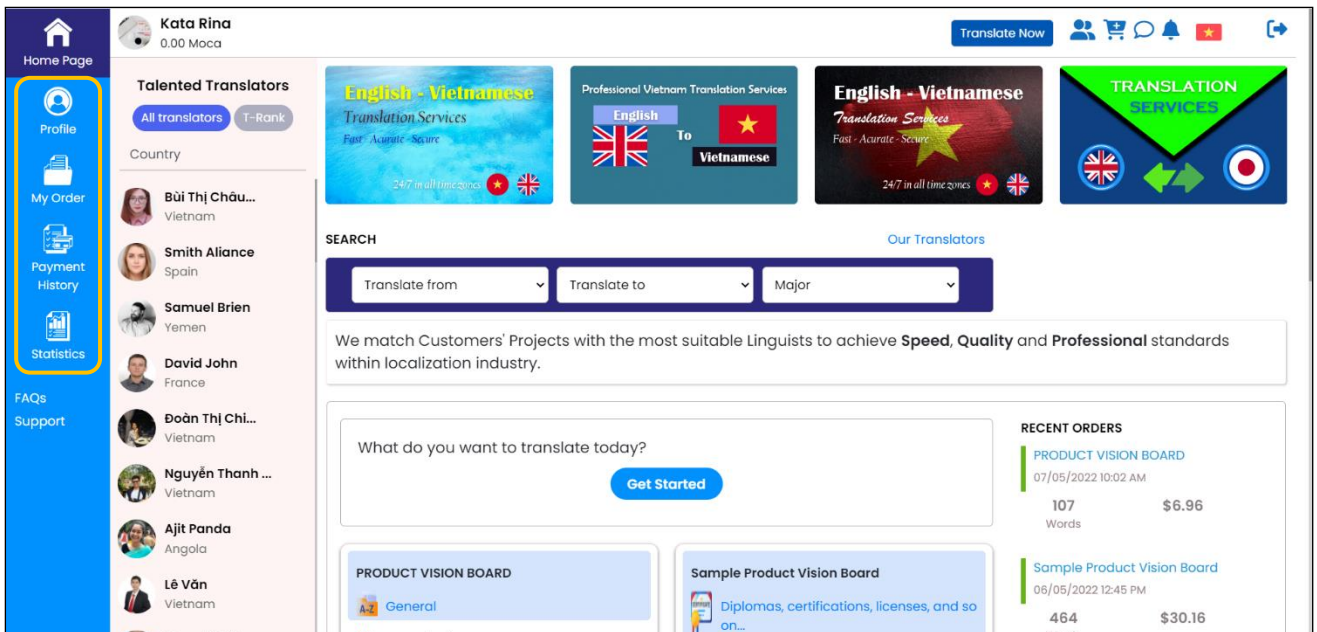
Step 1: Visit <https://mokrica.com/en/account/login/>

Step 2: Enter a valid email and password at the **Customer Login** tab.

Step 3: Click **Login**.



The **Home Page** screen is displayed after customers successfully logging in. You can use the **Menu on the left** to navigate each function you want to access.



2. Forgot Password

a. Purpose

Help customers create new passwords when forgetting your old password.

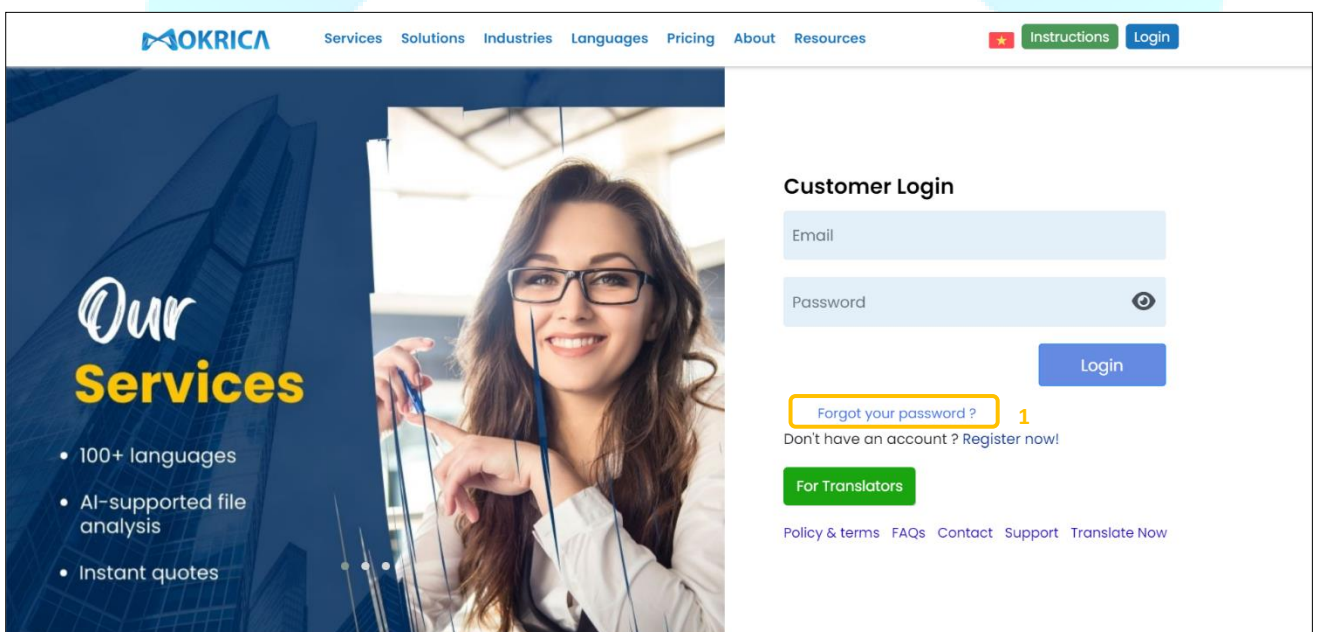
b. Condition

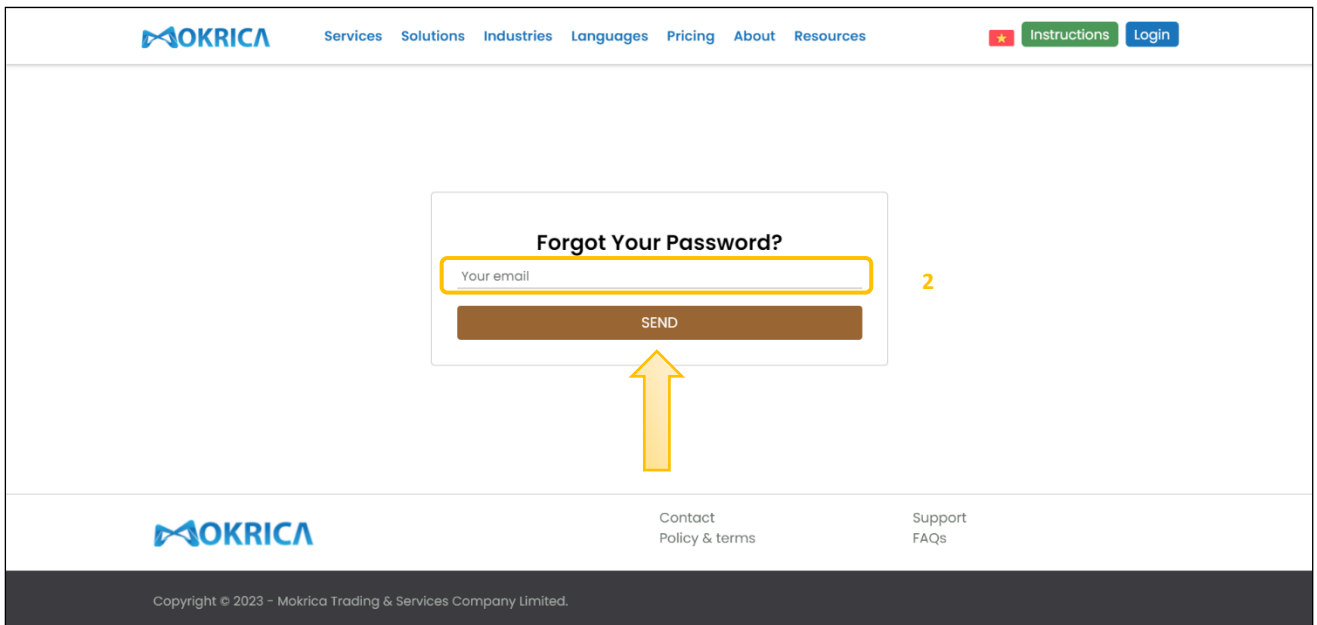
Registered customer account on Mokrica system.

c. Steps to take

Step 1: Visit the **Customer Login** page: <https://mokrica.com/en/account/login/>

Step 2: Click **Forgot your password?**. On the **Forgot Your Password** page, enter your email and click **SEND**.





Step 3: Temporary password will be sent to your email. You can use this temporary password to reset your password.

3. Reset Password

a. Purpose

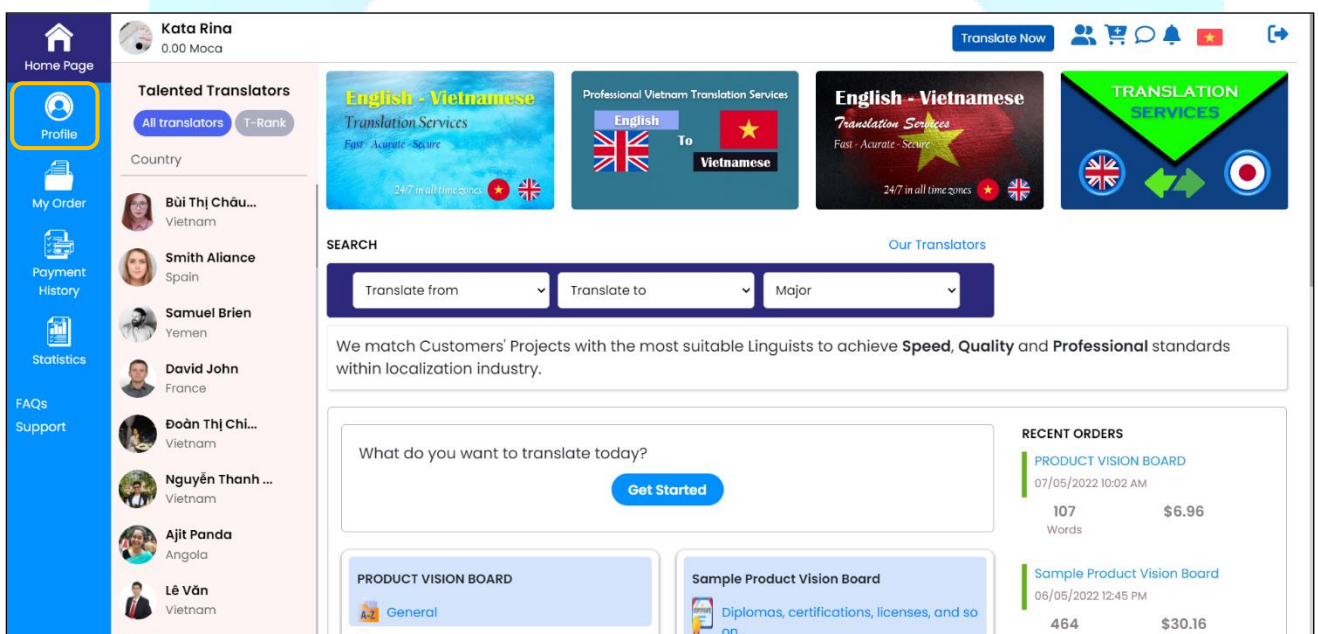
Help customers to set new passwords when needing to change passwords.

b. Condition

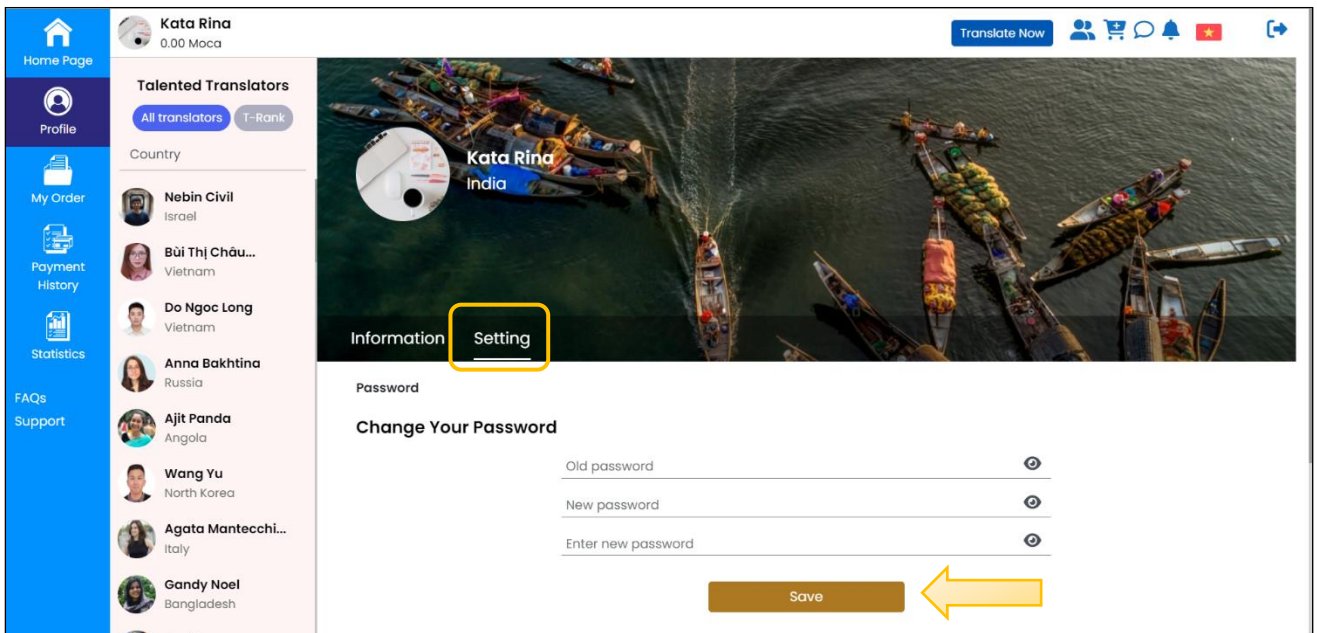
Registered customer account on Mokrica system.

c. Steps to take

Step 1: At the **Home Page**, select the **Profile** tab.



Step 2: Enter the old and new password at the **Settings** tab. Click **Save**.



4. Register

a. Purpose

Instruct customers to register an account on the Mokrica system.

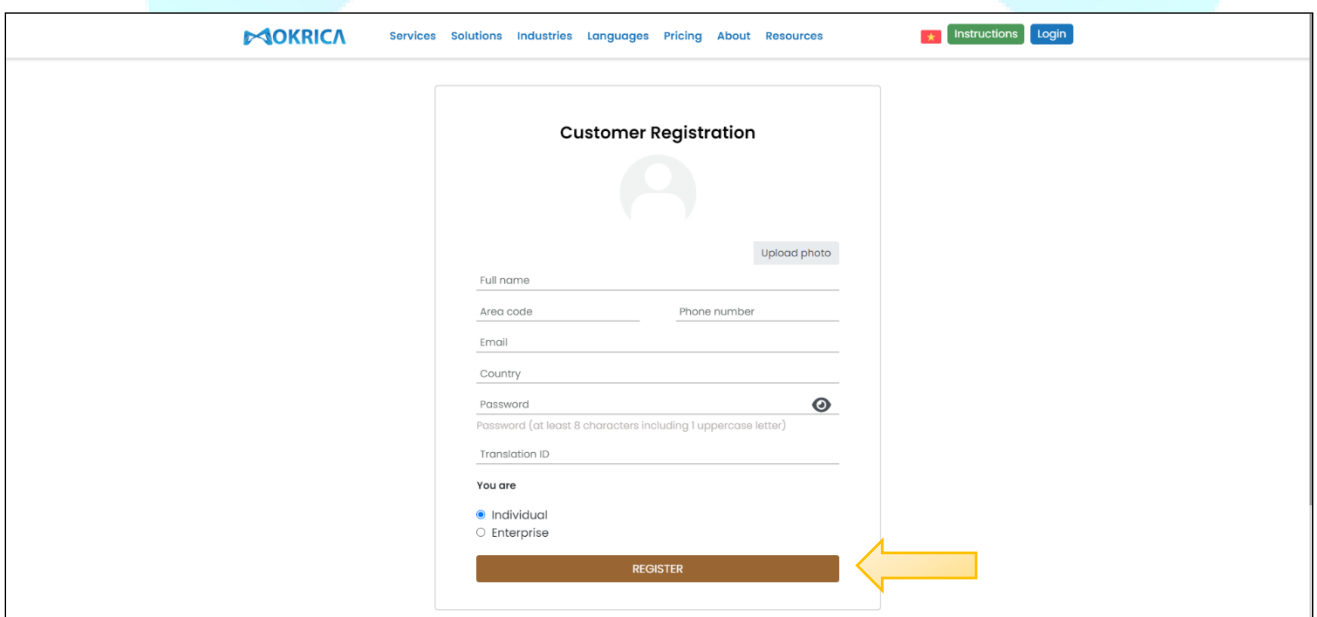
b. Condition

The customer has successfully visited the Mokrica website.

c. Steps to take

Step 1: Access the **Customer Registration** page here: <https://mokrica.com/en/account/register/>

Step 2: Upload a photo and enter full information. Click **REGISTER**.



5. Complete Profile

a. Purpose

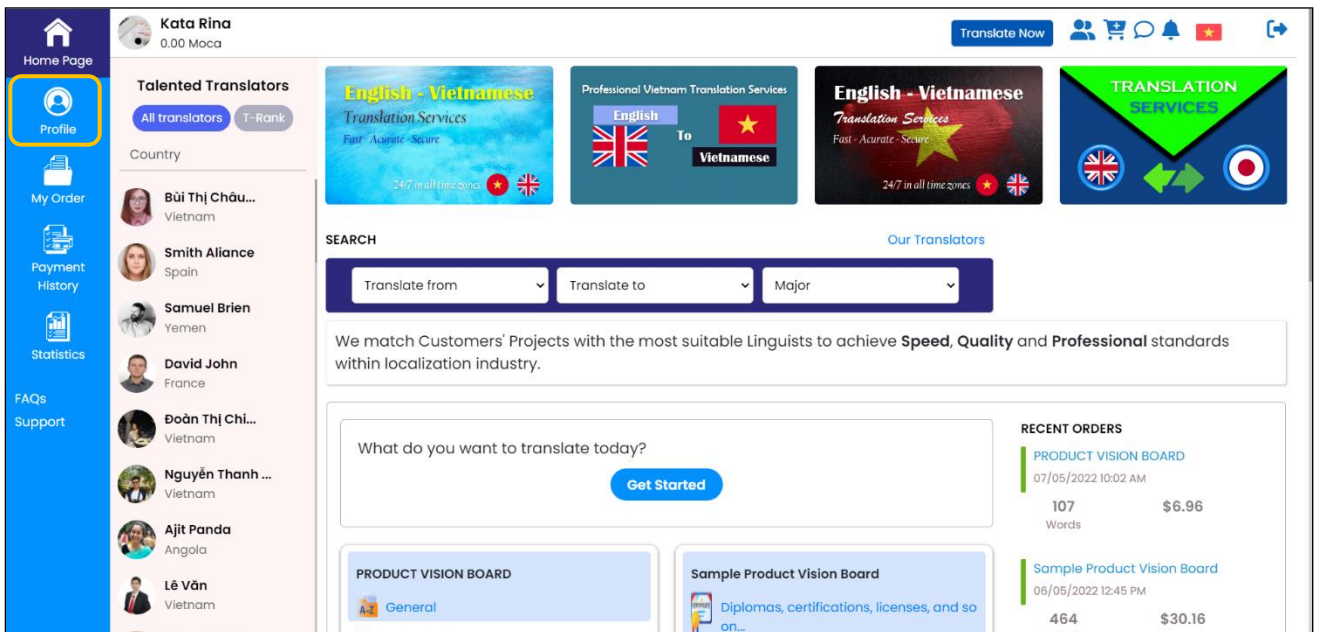
Customers complete the profile to use the service on the Mokrica system.

b. Condition

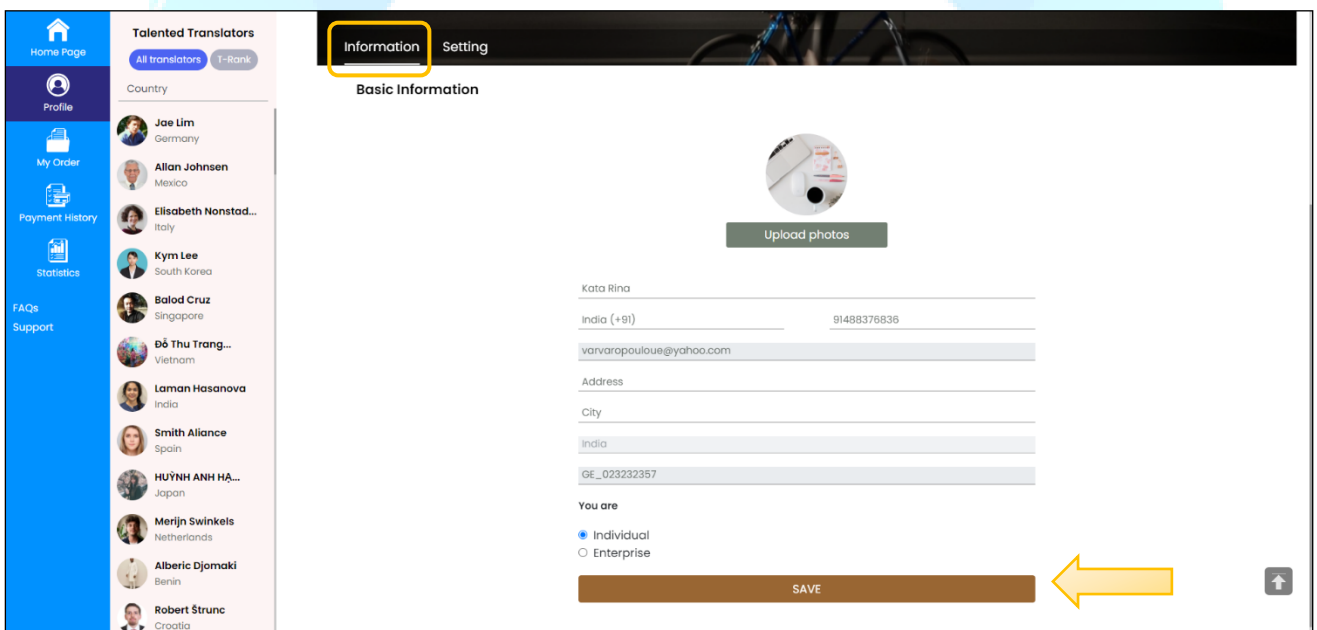
The customer has successfully logged into the Mokrica system.

c. Steps to take

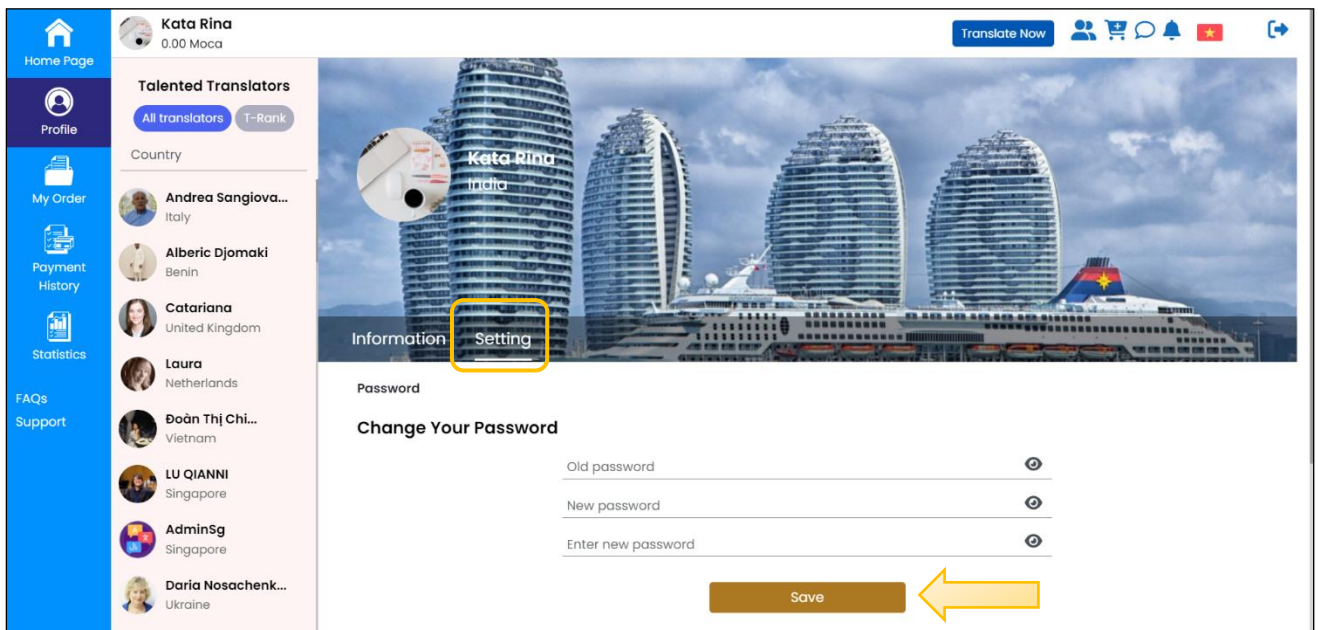
Step 1: At the **Home Page**, select the **Profile** tab.



Step 2: At the **Information** tab, customers enter basic information. Click **Save**.



Step 3: At the **Settings** tab, enter the old and new password if you want to change your password. Click **Save**.



6. The Translation Ordering Procedure

a. Purpose

Instruct customers to order on the Mokrica system.

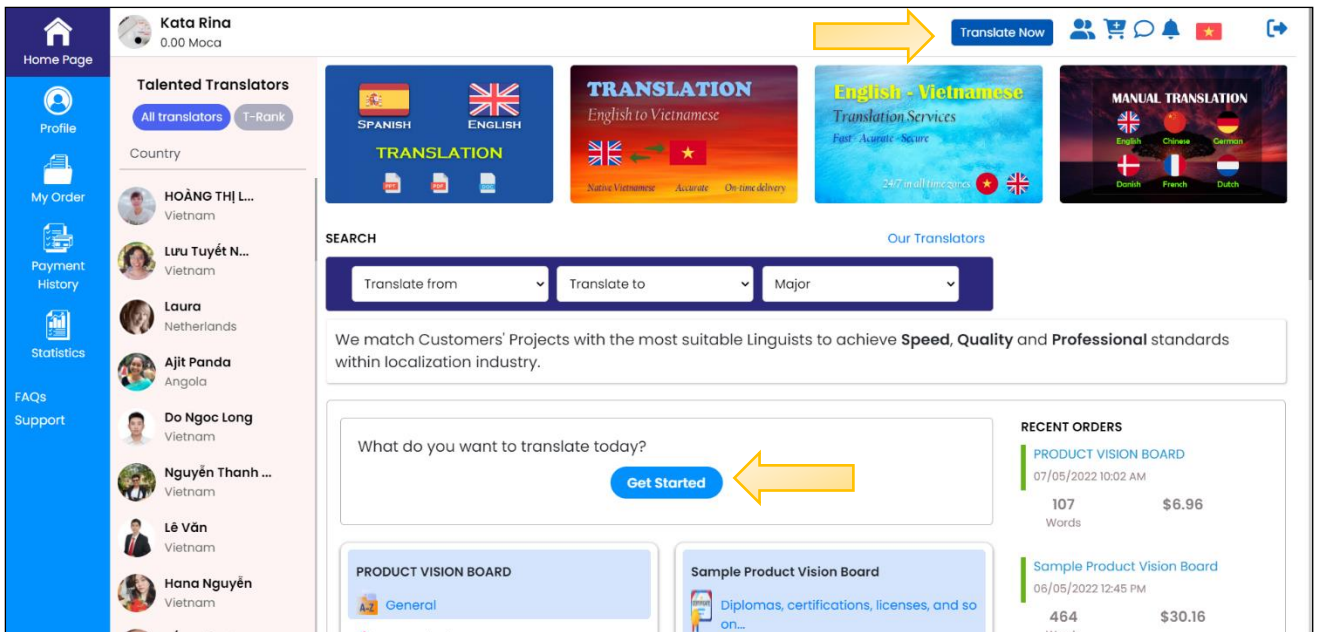
b. Condition


The customer has successfully logged into the Mokrica system.

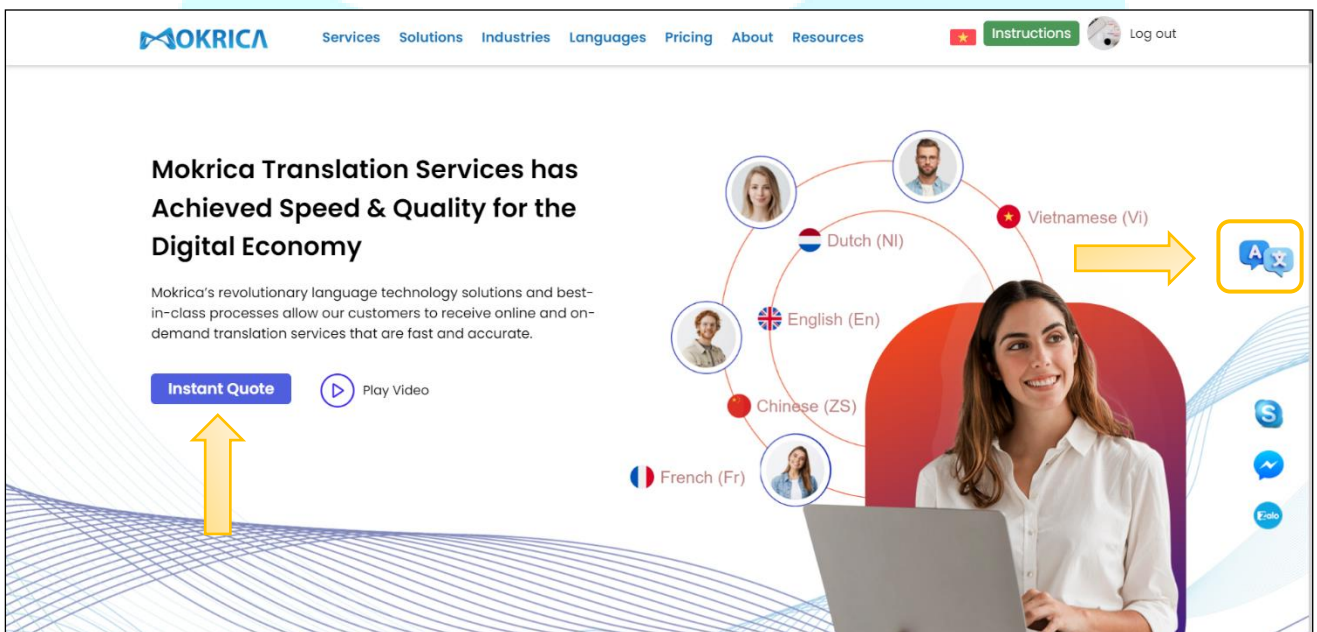
c. Steps to take

Step 1: Log in to customer account.

On the **Home Page**, click **Translate Now** or **Get Started**.



Or at the Mokrica website, click on **Instant Quote** or icon .



Step 2: Create a translation order.

- At the **Upload file** tab (1), enter **Order name** (2), select the file to upload (3). Click **UPLOAD**.

- At the **Image text** tab (1), enter **Order name** (2), select the image file to upload (3). Click **UPLOAD**.

- At the **Type your text** tab (1), enter **Order name** (2), enter the text to be translated (3). Click **UPLOAD**.

Step 3: Select **Source language** (1), **Target language** (2), **Subject** (3) and enter **Request** if any (4).

Step 4: View order details.

The order details will be displayed:

- Order information includes number of words, amount, date of expected completion (1), currency (2) and quality level (3).

- Document information includes source language, target language, topic (4) and your request (5).

→ **Choose language and subject**

Translate from:

Translate to:

Subject:

Request:

- Order details include file name, number of words per file, amount (6), total number of words and total amount (7).

Order details [Reset](#)

Authorized Distributor Agreement

authorized-distributor-agreement.docx	6
5.051 Word(s)	\$328.32

5.051	\$328.32	7
Word(s)		

[Review your order](#)

Click **NEXT** or **Review your order**.

5.051 **\$328.32**
Word(s)
Review your order

DISCOUNT PERIOD IS ONLY....

3 Day 7 Hours 13 Minutes 29 Second

Translation orders

NEXT

Step 5: Review the quote of order and click **Place Order**. If customers want to receive invoice in spreadsheet form, click **Download invoice**.

Quote Details
Professional Quality & Speed. 30-Day Service Satisfaction Guarantee.

YOUR QUOTE DETAILS

Order name: Authorized Distributor Agreement
Date created: 02/01/2024 Expected completion: 04/01/2024
Translate from: English (En) Major: Legal Documents / Contracts
Translate to: German (De)

Order details

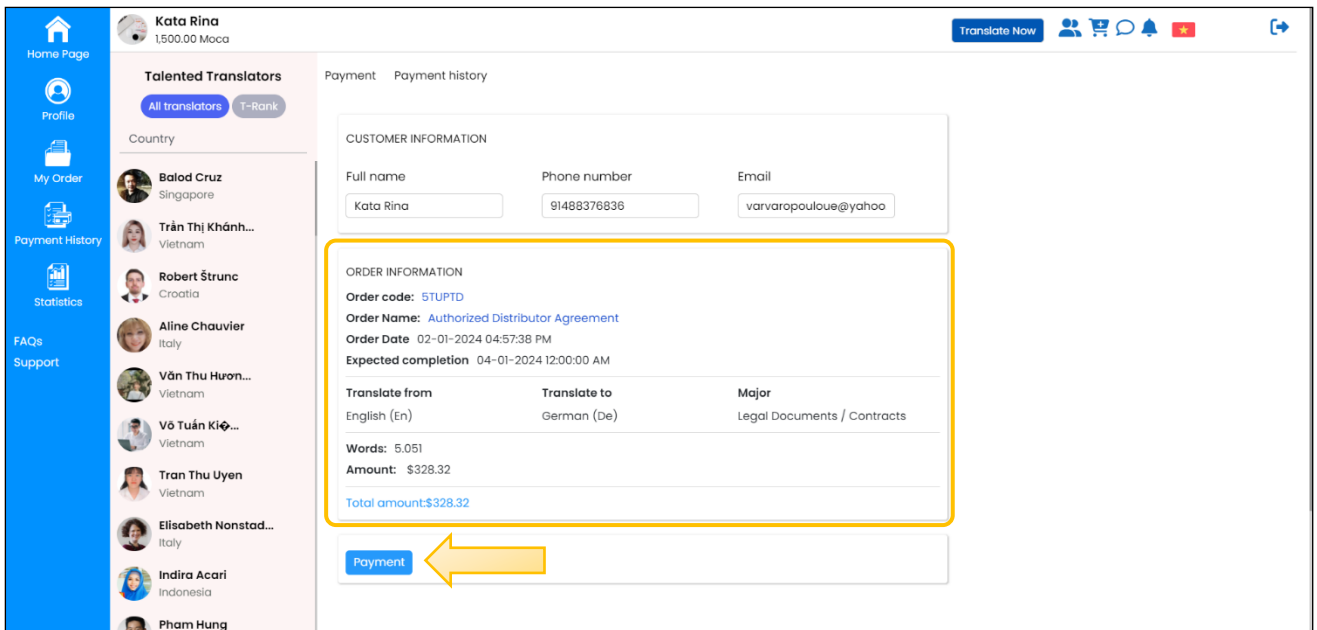
STT	File name	Words	Amount	Number of notarizations	Notarization fee/copy	Amount
1	authorized-distributor-agreement.docx	5,051	\$328.32	0	\$0	\$328.32

(* Price does not include VAT Discount: \$0.00 Total payment: \$328.32)

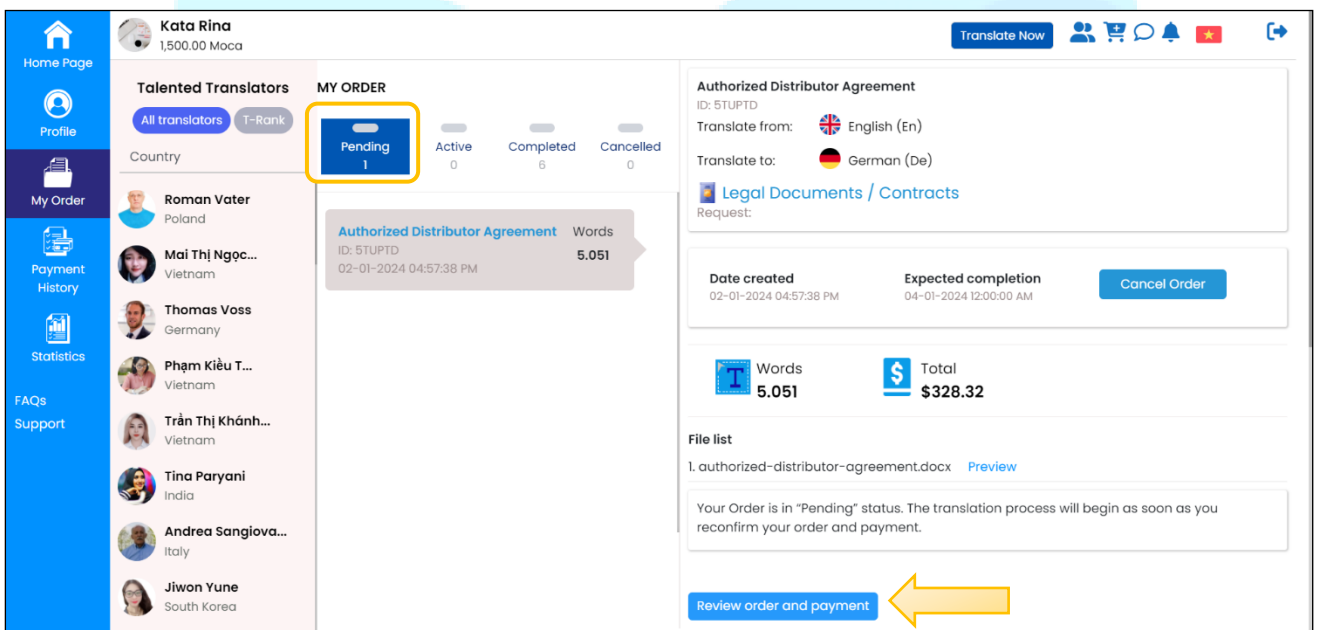
Download invoice **Back**

Back **Place Order**

Step 6: Review order information and pay.



Note: Unpaid orders will be transferred to the **Pending** tab. To continue paying for the order, click **Review order and payment** on the **Pending** tab.



7. Order Tracking

a. Purpose

Instruct customers to track order status on the Mokrlica system.

b. Condition

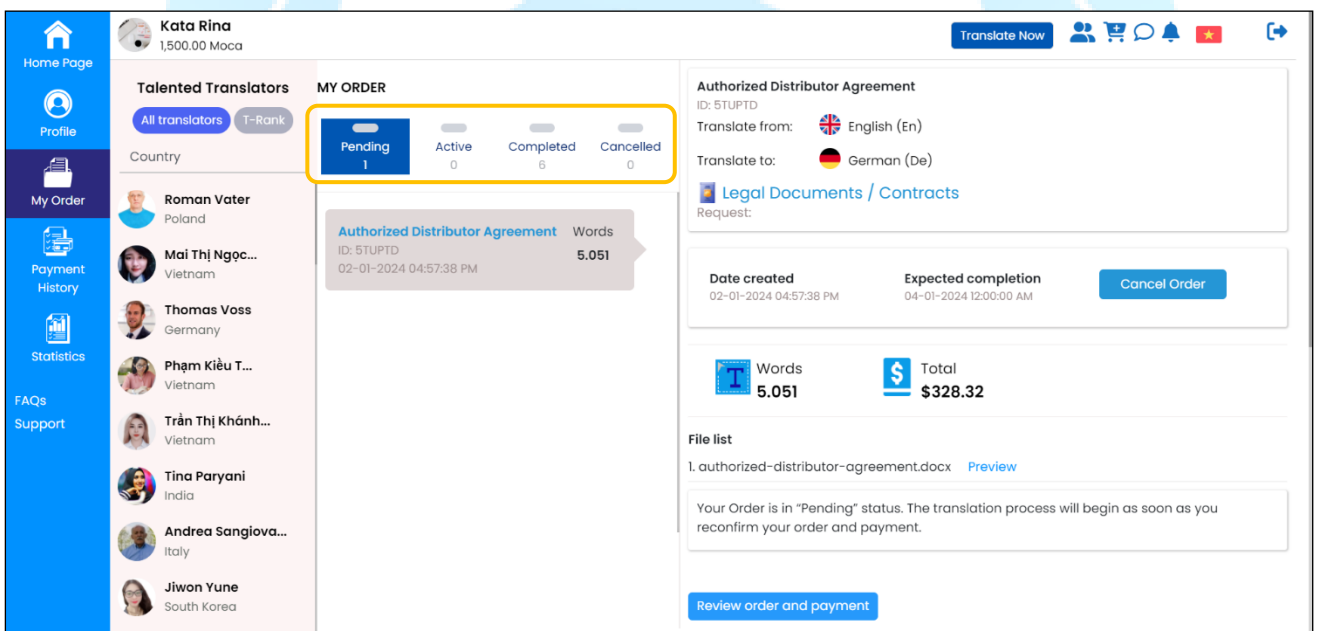
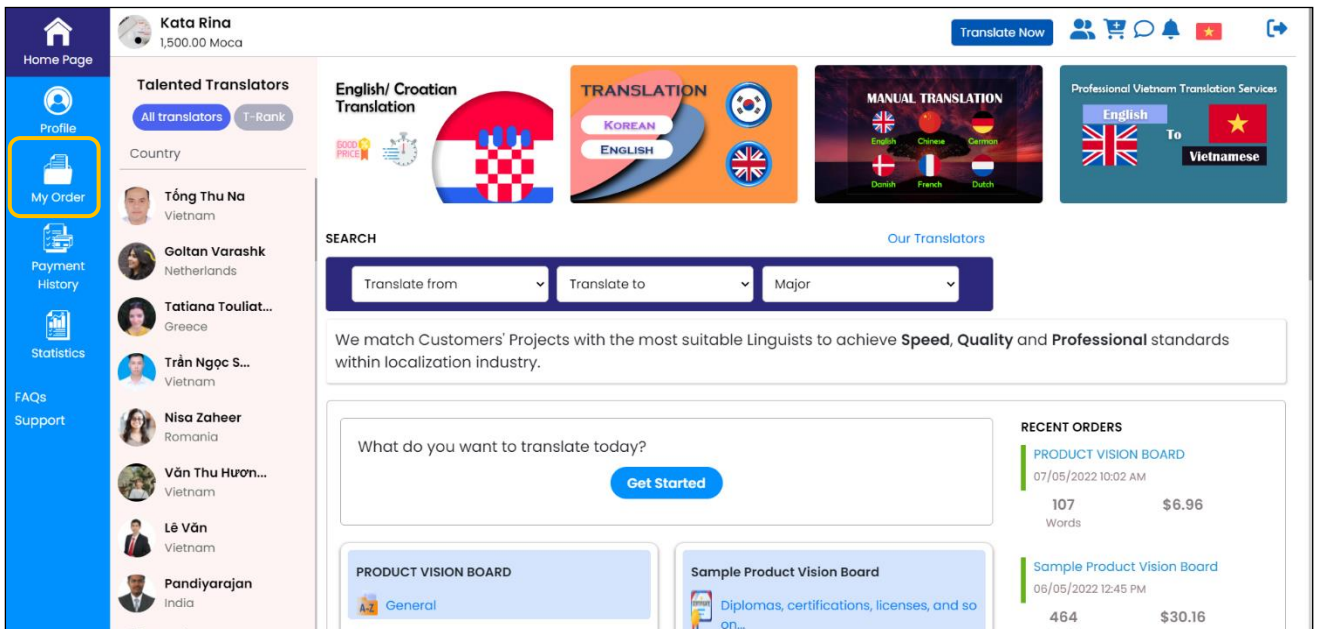
The customer has logged in successfully and placed an order on the Mokrlica system.

c. Steps to take

Step 1: Visit **Home Page**, select the **My Order** tab.

The order status list includes tabs:

- Pending
- Active
- Completed
- Cancelled



Step 2: At the **Active** tab, view order status.

- Your order is suggested to an approved translator to be received and completed on time as scheduled.
- At this time, you are unable to cancel your order.

MY ORDER

Pending: 0 | **Active: 1** | Completed: 6 | Cancelled: 0

Authorized Distributor Agreement Words: 5,051
ID: 5TUPTD | 02-01-2024 04:57:38 PM

Authorized Distributor Agreement
ID: 5TUPTD
Translate from: English (En)
Translate to: German (De)
Request: Legal Documents / Contracts

Date created: 02-01-2024 04:57:38 PM | Expected completion: 04-01-2024 12:00:00 AM

Words: 5,051 | Total: \$328.32

File list: I. authorized-distributor-agreement.docx [Preview](#)

Your document translation request has been received by our translators and it will be completed on schedule.

Translation in progress.
Anja Seppa, Germany

Step 3: Get your order back and review the completed translation at the **Completed** tab.
Click **Download completed file** to review the translation.

MY ORDER

Pending: 0 | Active: 0 | **Completed: 7** | Cancelled: 0

Authorized Distributor Agreement Words: 5,051
ID: 5TUPTD | 02-01-2024 04:57:38 PM

Sample Product Vision Board Words: 464
ID: YGMWQK | 06-05-2022 12:45:50 PM

AGILE PRODUCT VISION BOARD TEMPLATE Words: 190
ID: M4HGGW | 06-05-2022 10:58:31 AM

TC 310: Debriefing Session #3 Words: 0

Authorized Distributor Agreement
ID: 5TUPTD
Translate from: English (En)
Translate to: German (De)
Request: Legal Documents / Contracts

Date created: 02-01-2024 04:57:38 PM | Expected completion: 04-01-2024 12:00:00 AM

Words: 5,051 | Total: \$328.32

File list: I. authorized-distributor-agreement.docx [Preview](#)

You have 120 hours (5 days) to review your translation, after which time it will automatically be approved

Approval of translation

Revision of translation

Step 4: Examine the translation. After downloading the completed document and reviewing the translation, customers have three options:

- Approve the translation: If you are satisfied with the translation's quality, select **Approval of translation** and click **Approve translation** or **Comment translation**.

- Home Page
- Profile
- My Order
- Payment History
- Statistics
- FAQs
- Support

Talented Translators

All translators T-Rank

Country

- Alberic Djomaki
Benin
- Kristina Pugach...
Slovenia
- Ajit Panda
Angola
- Jiwon Yune
South Korea
- Joanna Durham
United Kingdom
- AMIRAH SHUKOR
Malaysia
- HOÀNG THỊ L...
Vietnam
- Trần Anh Tiệp...
Vietnam
- Stefan Slings
Netherlands

AGILE PRODUCT VISION BOARD TEMPLATE Words 190

ID: M4HGGW
06-05-2022 10:58:31 AM

TC 310: Debriefing Session #3 Words

5.051 \$328.32

File list

1. authorized-distributor-agreement.docx [Preview](#)

You have 120 hours (5 days) to review your translation, after which time it will automatically be approved

Approval of translation ▾

ARE YOU SURE ?
Please approve the order if you are sure it is ok. We cannot repair your order after approving it.

Approve translation

Sent date: 02-01-2024 05:29:22 PM
[Comment translation](#)

Revision of translation ▾

Rejection of translation ▾

Sent date: 02-01-2024 05:29:22 PM

Anja Seppä
Germany [Feedback to translator](#)

List of completed translation files

1. authorized-distributor-agreementtranslated.docx [Download completed file](#)

Send your feedback to the translator by clicking **Comment translation**.

- Home Page
- Profile
- My Order
- Payment History
- Statistics
- FAQs
- Support

Talented Translators

All translators T-Rank

Country

- Alberic Djomaki
Benin
- Kristina Pugach...
Slovenia
- Ajit Panda
Angola
- Jiwon Yune
South Korea
- Joanna Durham
United Kingdom
- AMIRAH SHUKOR
Malaysia
- HOÀNG THỊ L...
Vietnam
- Trần Anh Tiệp...
Vietnam
- Stefan Slings
Netherlands

AGILE PRODUCT VISION BOARD TEMPLATE Words 190

ID: M4HGGW
06-05-2022 10:58:31 AM

TC 310: Debriefing Session #3 Words

5.051 \$328.32

File list

1. authorized-distributor-agreement.docx [Preview](#)

You have 120 hours (5 days) to review your translation, after which time it will automatically be approved

Approval of translation ▾

ARE YOU SURE ?
Please approve the order if you are sure it is ok. We cannot repair your order after approving it.

Approve translation

Sent date: 02-01-2024 05:29:22 PM
[Comment translation](#)

Revision of translation ▾

Rejection of translation ▾

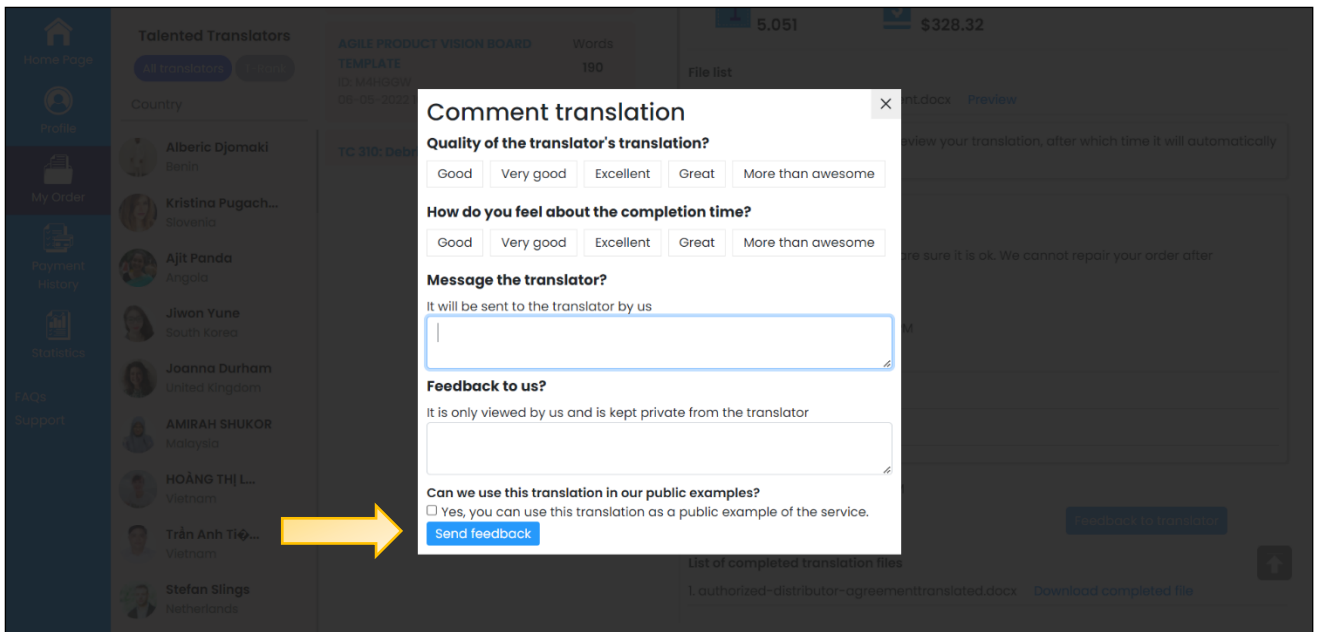
Sent date: 02-01-2024 05:29:22 PM

Anja Seppä
Germany [Feedback to translator](#)

List of completed translation files

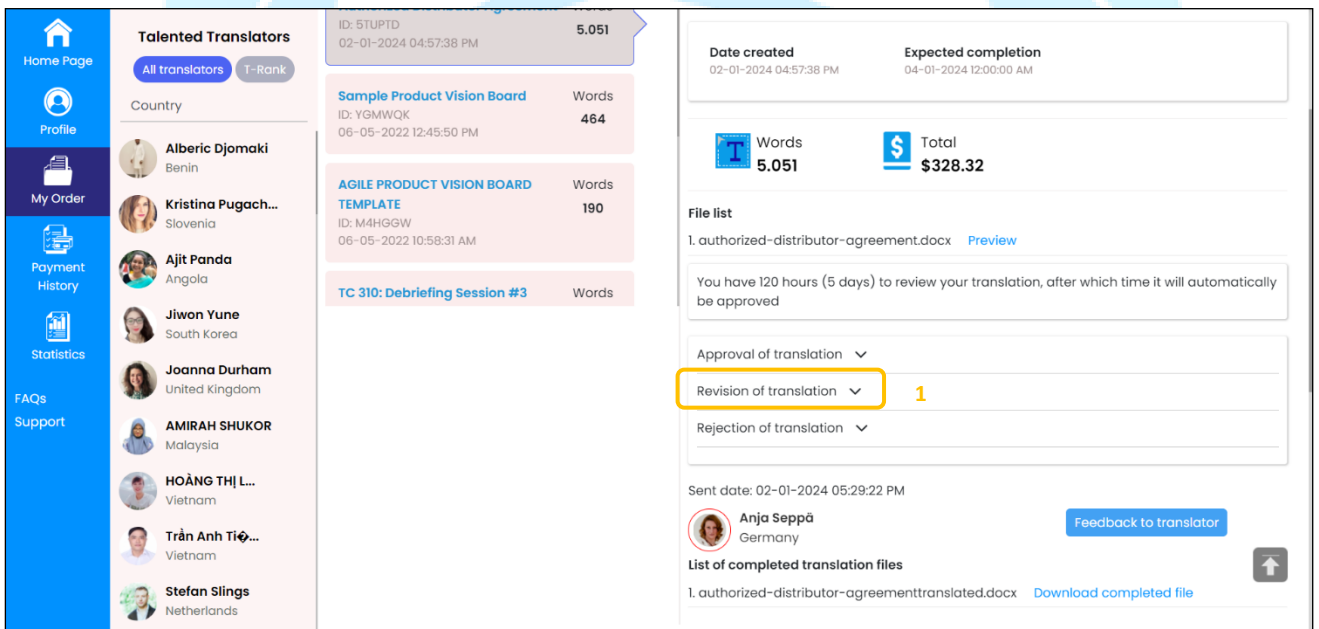
1. authorized-distributor-agreementtranslated.docx [Download completed file](#)





- Edit the translation:

- + Errors may occur during the translation process, so you can request the translator to correct the translation. Select **Revision of translation** (1), choose the appropriate error (2), upload the document with errors marked (3), and add comments if any (4). Click **Send your request to translator**.



06-05-2022 10:58:31 AM

TC 310: Debriefing Session #3 Words

I. authorized-distributor-agreement.docx [Preview](#)

You have 120 hours (5 days) to review your translation, after which time it will automatically be approved

Approval of translation

Revision of translation

REVISION REQUEST

What's wrong with the translation?

- It is incomplete
- It contains spelling or grammatical errors
- It misses key meaning or details from the original

Choose file

Upload a document to edit

Your comment (Please use English or Vietnamese)

The translator receiving your order may not be online at the time you request the revision. Therefore, we allow translators to respond in a minimum of 24 hours.

Send your request to translator

Rejection of translation

Sent date: 02-01-2024 05:29:22 PM

Anja Seppá
Germany

[Feedback to translator](#)

- + The translator has up to 24 hours to complete the editing after receiving your request.
- + After the translator has edited the translation, you can review and approve it. To view the edited translation, click icon ; to review, click **Download**. To approve the edited translation, check **Approve translation** box.

Kata Rina
1,171.69 Moca

Translate Now

Talented Translators

All translators T-Rank

Country

- Đỗ Thu Trang...
Vietnam
- Alberic Djomaki
Benin
- Eva Melsova
Czechia
- Tiina Hakkinen
Netherlands
- Jae Lim
Germany
- Laman Hasanova
India
- Catariana
United Kingdom
- Nguyễn Ngọc...
Vietnam

SEARCH Our Translators 1

Translate from Translate to Major

We match Customers' Projects with the most suitable Linguists to achieve **Speed, Quality** and **Professional** standards within localization industry.

What do you want to translate today?

Get Started

RECENT ORDERS

Order Name	Date	Words	Price
Authorized Distributor Agreement	02/01/2024 16:57 PM	5.051	\$328.32
PRODUCT VISION BOARD	07/05/2022 10:02 AM	107	\$6.96

Talented Translators

Country

- NGUYỄN VĂN LÊ... Vietnam
- Maria Delgado Western Sahara
- 佳琦 China
- HOÀNG THỊ L... Vietnam
- Aline Chauvier Italy
- Jiwon Yune South Korea
- Tống Thu Na Vietnam
- Do Ngoc Long Vietnam

NOTIFICATIONS

Authorized Distributor Agreement
 Date created: 02-01-2024 16:57 PM
 Expected completion: 04-01-2024
 5.051 Word(s) **\$328.32**
 Translate from: English (En)
 Translate to: German (De)
 Legal Documents / Contracts
 02-01-2024 06:14:20 PM
 Revision of translation
 It contains spelling or grammatical errors
[View more](#)

PRODUCT VISION BOARD
 Date created: 07-05-2022 10:02 AM
 Expected completion: 09-05-2022
 107 Word(s) **\$6.96**
 Translate from: English (En)
 Translate to: Hindi (Hi)
 General
 07-05-2022 10:05:13 AM
 Revision of translation
 It is incomplete
[View more](#)

Sample Product Vision Board
 Date created: 06-05-2022 12:45 PM
 Expected completion: 08-05-2022
 464 Word(s) **\$30.16**
 Translate from: English (En)
 Translate to: Hindi (Hi)
 Diplomas, certifications, licenses, and so on...
 06-05-2022 12:48:26 PM
 Approved
 Good (+1)
 Great (+7)

Talented Translators

Country

- NGUYỄN VĂN LÊ... Vietnam
- Maria Delgado Western Sahara
- 佳琦 China
- HOÀNG THỊ L... Vietnam
- Aline Chauvier Italy
- Jiwon Yune South Korea
- Tống Thu Na Vietnam
- Do Ngoc Long Vietnam
- Joanna Durham United Kingdom

NOTIFICATIONS

Authorized Distributor Agreement
 Date created: 02-01-2024 16:57 PM
 Expected completion: 04-01-2024
 5.051 Word(s) **\$328.32**
 Translate from: English (En)
 Translate to: German (De)
 Legal Documents / Contracts
 02-01-2024 06:14:20 PM
 Revision of translation
 It contains spelling or grammatical errors
[Shorten](#)

REQUEST FOR EDITING THE TRANSLATION
 I. authorized-distributor-agreementtranslatedchecked.docx [Download](#)

Help me correct the grammatical errors.

TRANSLATOR'S FEEDBACK
 I'm so sorry.

EDITED TRANSLATION
 I. authorized-distributor-agreementtranslatedcheckededited.docx [Download](#)

[Approve translation](#)

This notice is sent from Translator regarding the completion of the edited translation at your request. Please download the edited document by clicking the top button. After reviewing the completed translation, you can click the "Accept translation" button to let the translator complete his/her assigned task and have the opportunity to accept the subsequent translation jobs on the Mokrlica platform. / Or after 48 hours the translation will be automatically Approved and you cannot ask the translator to continue editing. If there are any errors from the translator's editing, we carefully consider each specific case to Evaluate/Comment and proceed to Approve the translation and are ready to assist you whenever you need. Email: support@mokrica.com

- **Reject the translation:**
 - + You can reject the translation if there are errors that cannot be corrected and provide feedback to the translator as a last resort.
 - + To refuse the translation, select **Rejection of translation** (1), check the cancel option, the reason for rejecting the translation and provide feedback to the translator (2) if any, and click **Send request**.

- Home Page
- Profile
- My Order
- Payment History
- Statistics
- FAQs
- Support

Talented Translators

All translators T-Rank

Country

- Alberic Djomaki
Benin
- Kristina Pugach...
Slovenia
- Ajit Panda
Angola
- Jiwon Yune
South Korea
- Joanna Durham
United Kingdom
- AMIRAH SHUKOR
Malaysia
- HOÀNG THỊ L...
Vietnam
- Trần Anh Tiệp...
Vietnam
- Stefan Slings
Netherlands

ID: STUPTD 5.051
02-01-2024 04:57:38 PM

Sample Product Vision Board Words
ID: YGMWQK 464
06-05-2022 12:45:50 PM

AGILE PRODUCT VISION BOARD TEMPLATE Words
ID: M4HGGW 190
06-05-2022 10:58:31 AM

TC 310: Debriefing Session #3 Words

Date created
02-01-2024 04:57:38 PM

Expected completion
04-01-2024 12:00:00 AM

Words
5,051

Total
\$328.32

File list

1. authorized-distributor-agreement.docx [Preview](#)

You have 120 hours (5 days) to review your translation, after which time it will automatically be approved

Approval of translation

Revision of translation

Rejection of translation 1

Sent date: 02-01-2024 05:29:22 PM

Anja Seppä
Germany [Feedback to translator](#)

List of completed translation files

1. authorized-distributor-agreementtranslated.docx [Download completed file](#)

- Home Page
- Profile
- My Order
- Payment History
- Statistics
- FAQs
- Support

Talented Translators

All translators T-Rank

Country

- Mai Thị Ngọc...
Vietnam
- Ajit Panda
Angola
- Đỗ Thu Trang...
Vietnam
- Vasilis Tziovar...
Greece
- Vo Thi To Uyen
Vietnam
- Gandy Noel
Bangladesh
- HUYNH ANH HẠ...
Japan
- Shin Na
South Korea
- Daria Nosachenk...
Ukraine

ID: M4HGGW 190
06-05-2022 10:58:31 AM

TC 310: Debriefing Session #3 Words

File list

1. authorized-distributor-agreement.docx [Preview](#)

You have 120 hours (5 days) to review your translation, after which time it will automatically be approved

Approval of translation

Revision of translation

Rejection of translation

Would you like to cancel the translation of this item?

Yes, please cancel and refund me

No, please have another translator

Reason for rejecting the translation?

Poor quality of translation

Missing or incomplete translation

Other, please describe below

Feedback for original translator

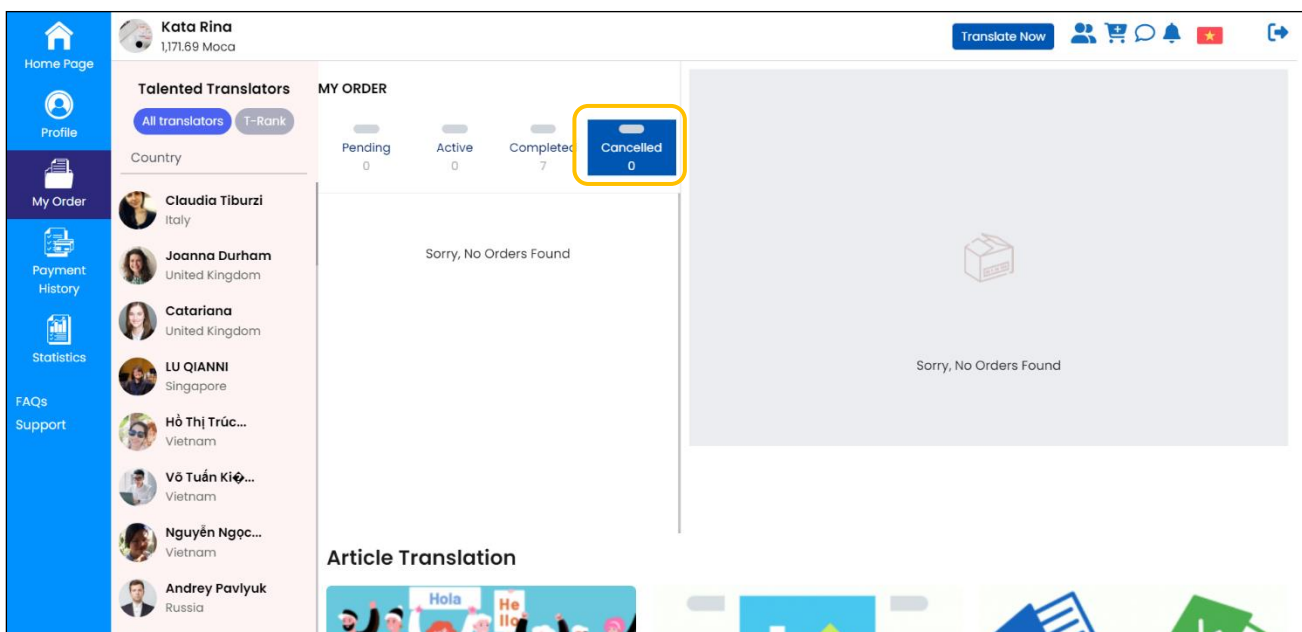
Your rejection will be reviewed by customer support staff before being processed. Please explain the situation as clearly as possible to avoid delay in processing.

[Submit a request](#)

Sent date: 03-01-2024 11:14:27 AM

Anja Seppä
Germany [Feedback to translator](#)

Step 5: View cancelled orders in the **Cancelled** tab.



Notes:

- You will have 120 hours (5 days) to review the translation before it is automatically approved.
- If a translation is rejected, Mokrica's Quality control team will process your rejection request. We will consider the following factors when reviewing:

- (1) Quality of the translation
- (2) Whether the translator ignored your requests or instructions
- (3) Your response and reason for refusal

Then:

- (1) If your refusal is valid, you will be refunded, or your request to switch translators will be granted.
 - (2) If your refusal is found to be invalid, the translator will be paid for the assigned work.
- The **Feedback to translator** button is always displayed to assist customers in communicating with the translator if you have questions about the translation.

8. Payment History

a. Purpose

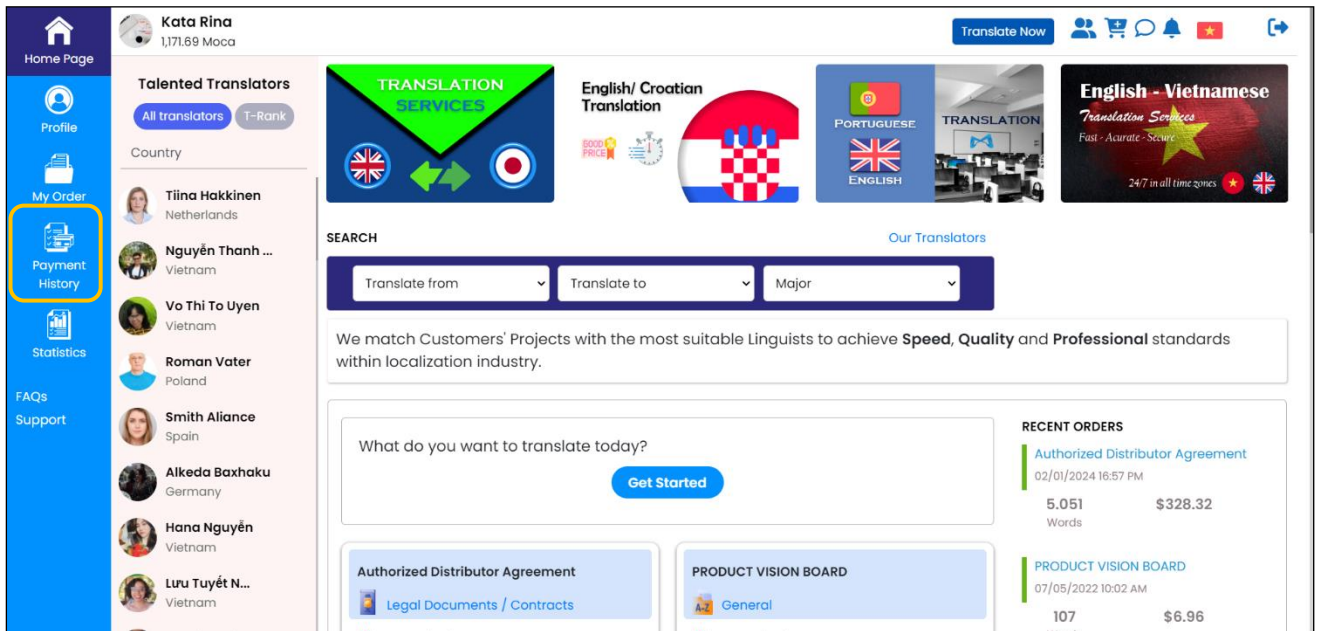
Instruct customers to view payment history on the Mokrica system.

b. Condition

The customer has successfully logged into the Mokrica system.

c. Steps to take

Step 1: Visit **Home Page**, select the **Payment History** tab.

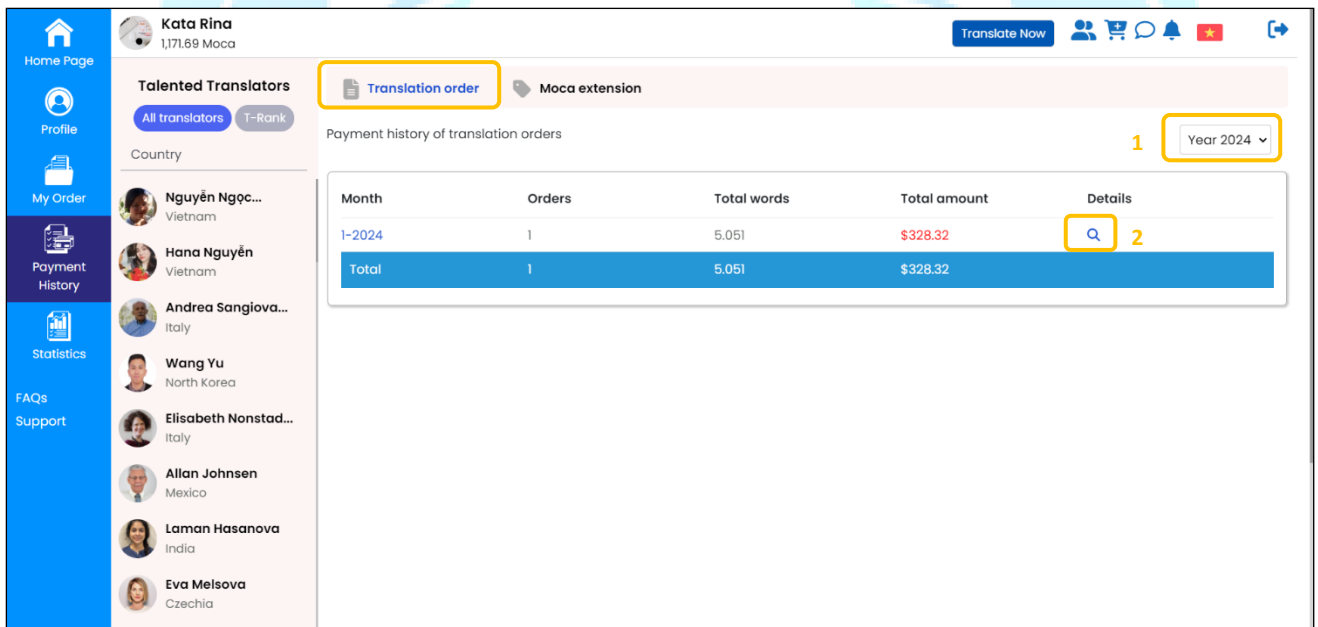


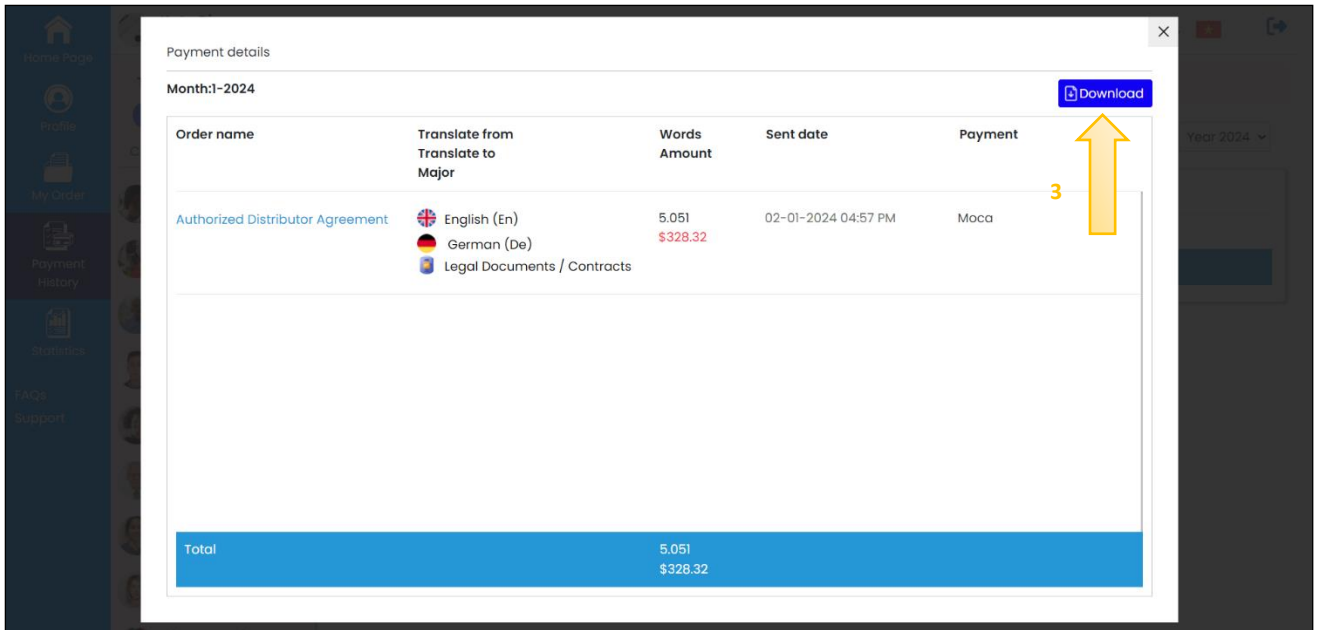
Step 2: View payment history on the **Translation order** tab.

Click **Year 2024** (1) to view the corresponding year details.

Click on the **icon** (2) to view corresponding month details.

Click **Download** (3) to receive payment information details in the spreadsheet format.





9. Statistics

a. Purpose

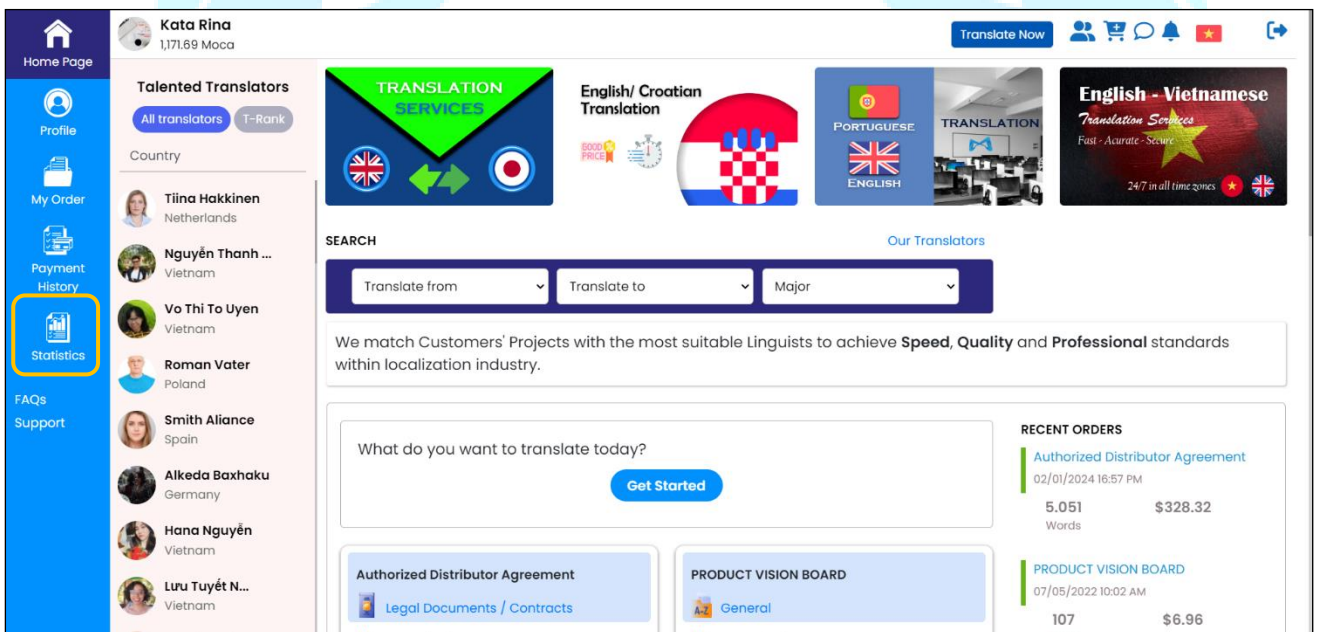
Instruct customers to view order statistics on the Mokrica system.

b. Condition

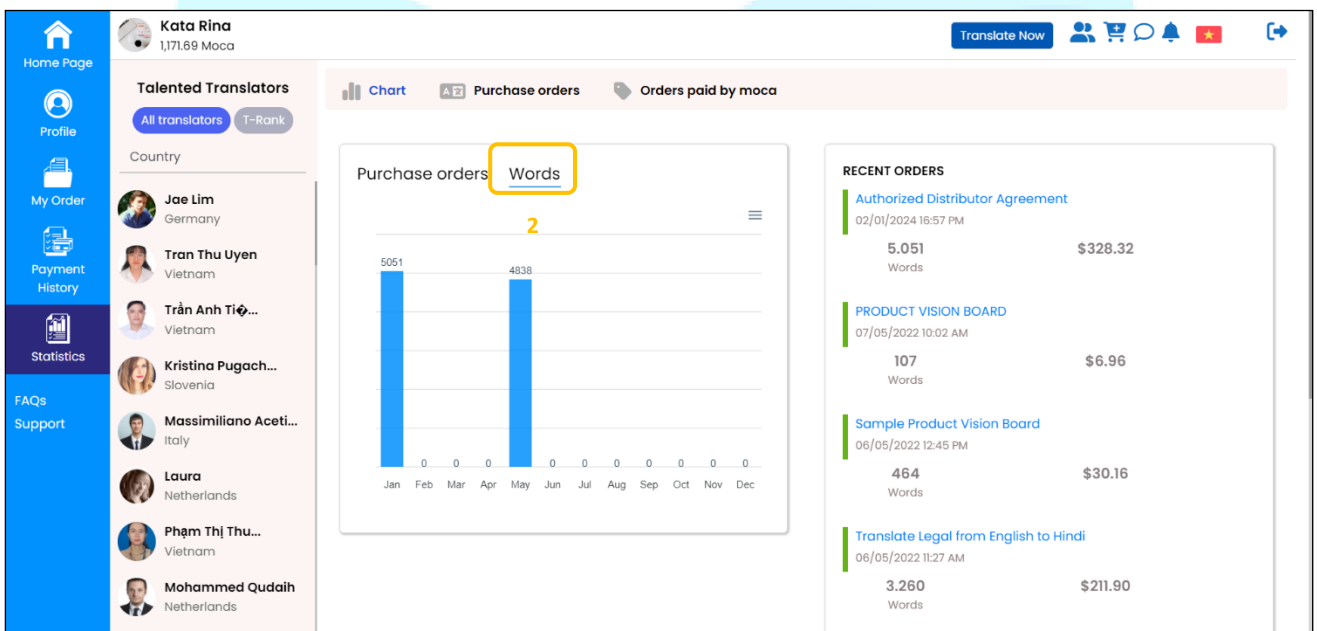
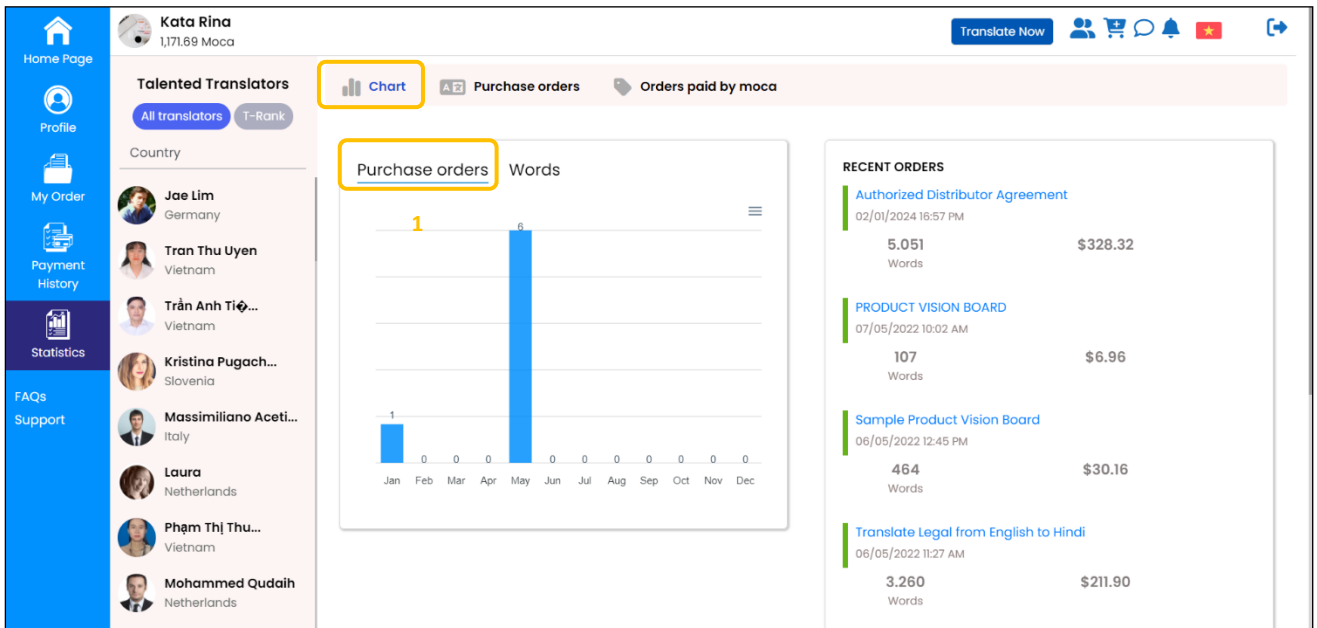
The customer has successfully logged into the Mokrica system.

c. Steps to take

Step 1: Visit the **Home Page**, select the **Statistics** tab.



Step 2: At the **Statistics** tab, select the **Chart** tab. View the translation order chart by **Purchase orders** (1) or **Words** (2).

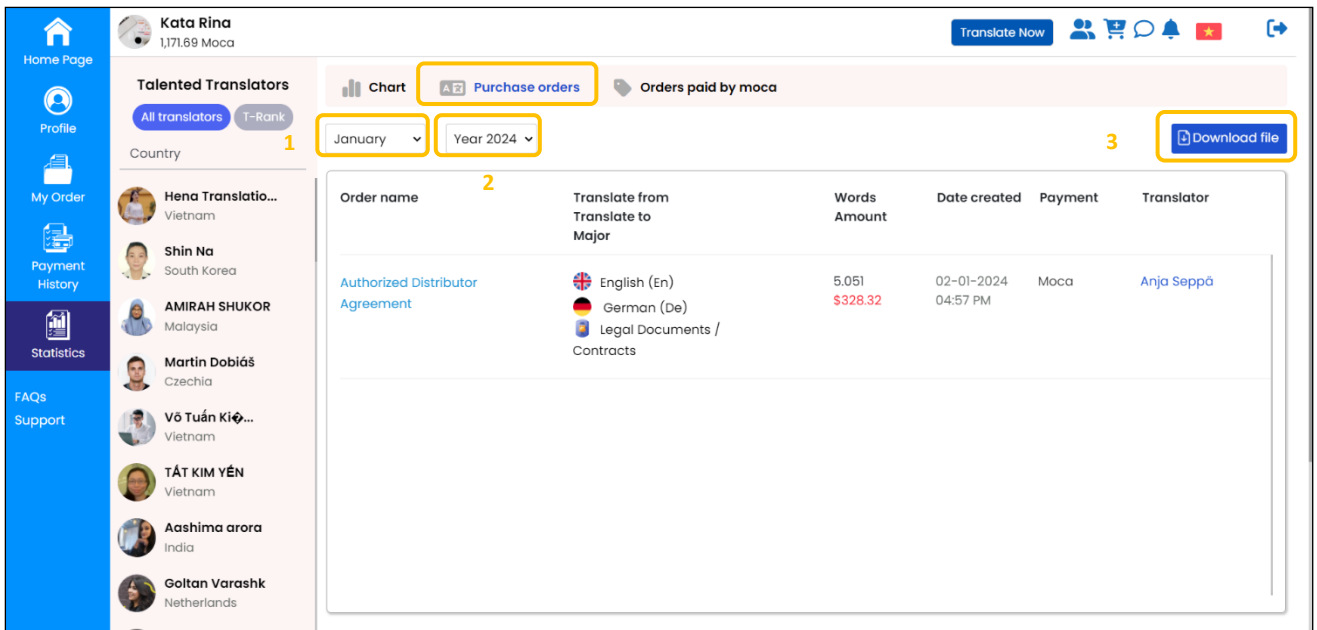


Step 3: At the **Statistics** tab, select the **Purchase orders** tab.

Click **January** (1) to view detailed statistics for the corresponding month.

Click **Year 2024** (2) to see detailed statistics for the corresponding year.

Click **Download file** (3) to receive detailed statistics in spreadsheet format.



10. Mokrica Member

a. Purpose

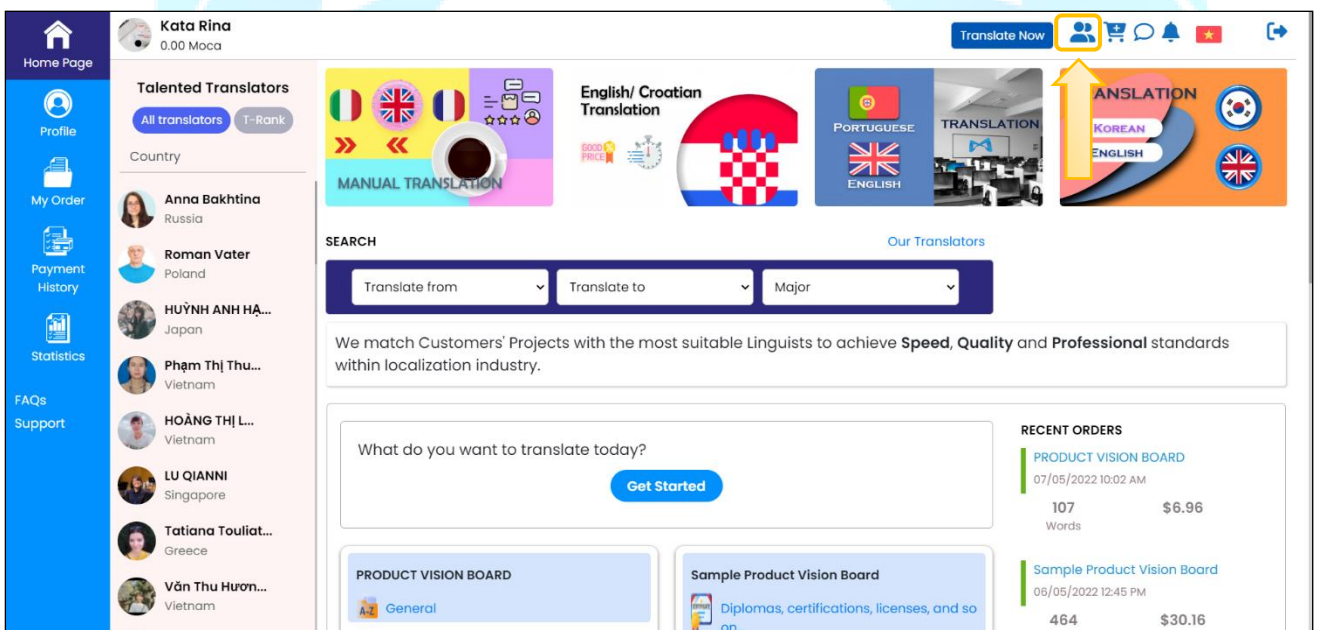
Instruct customers to navigate to the Mokrica Member page on the Mokrica system.

b. Condition

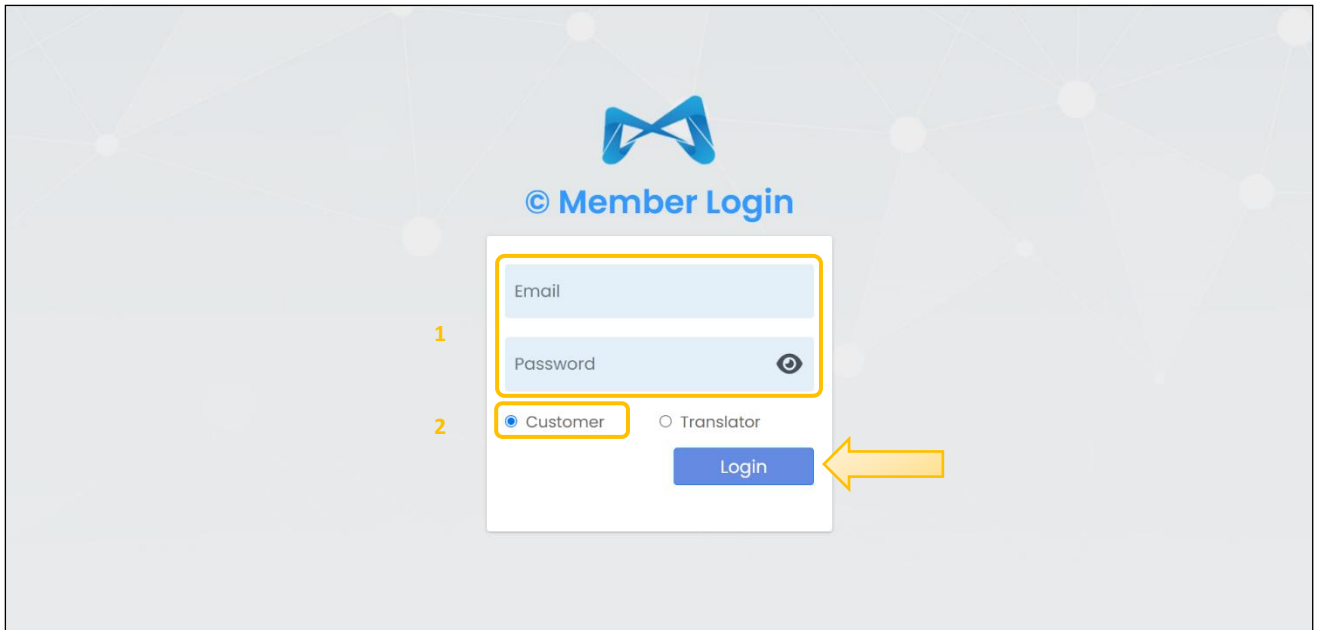
The customer has successfully logged into the Mokrica system.

c. Steps to take

Step 1: Visit the Mokrica website, select icon .



Step 2: If the customer registered a Mokrica Member account, enter a valid email and password (1), select **Customer** (2). Click **Login**.



11. Moca Translation Package

a. Purpose

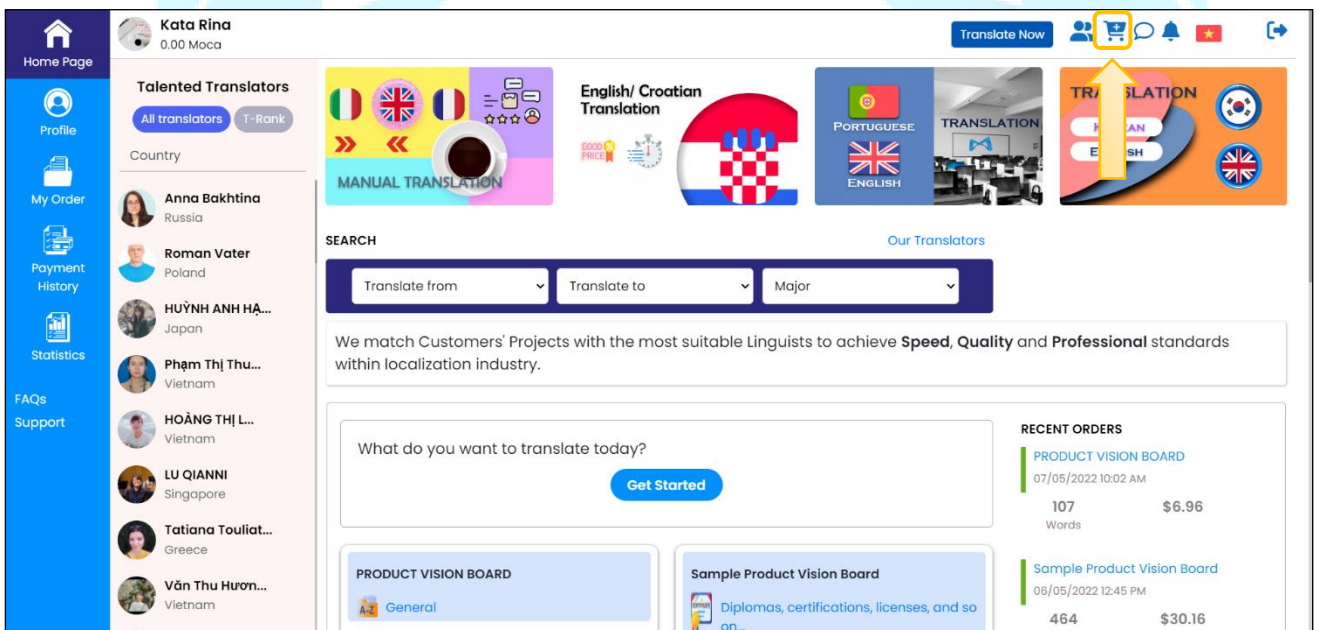
Instruct customers to purchase Moca translation package on the Mokrica system.

b. Condition

The customer has successfully logged into the Mokrica system.

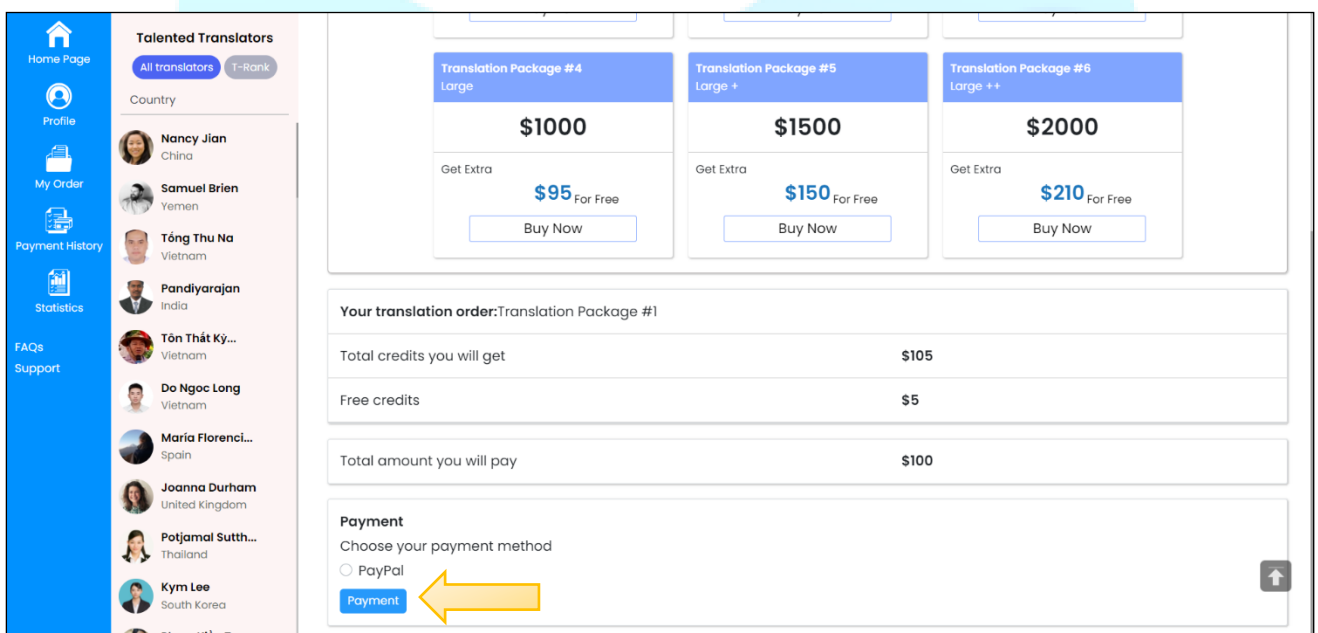
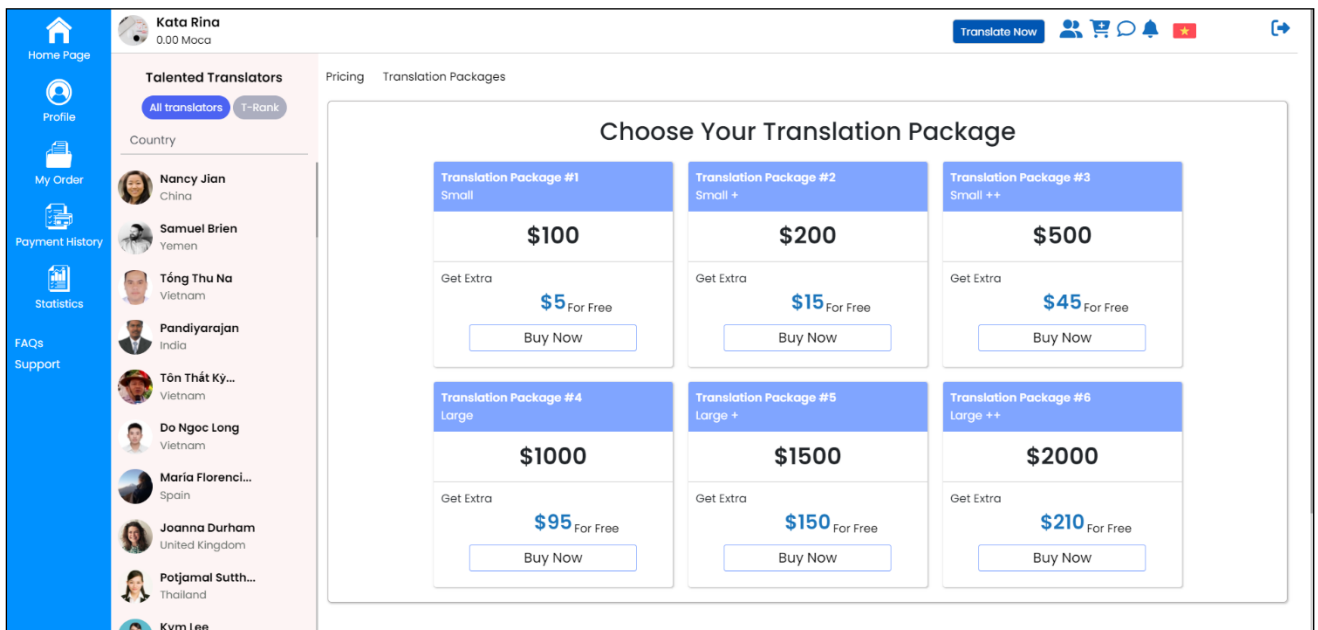
c. Steps to take

Step 1: Visit the Mokrica website, click on the icon .



Step 2: Choose the appropriate Moca translation package. Click **Buy Now** and **Payment**.

Moca is a prepaid service package developed by Mokrica to help customers save payment time. According to regulations, \$1 is equal to 1 Moca.



12. Message

a. Purpose

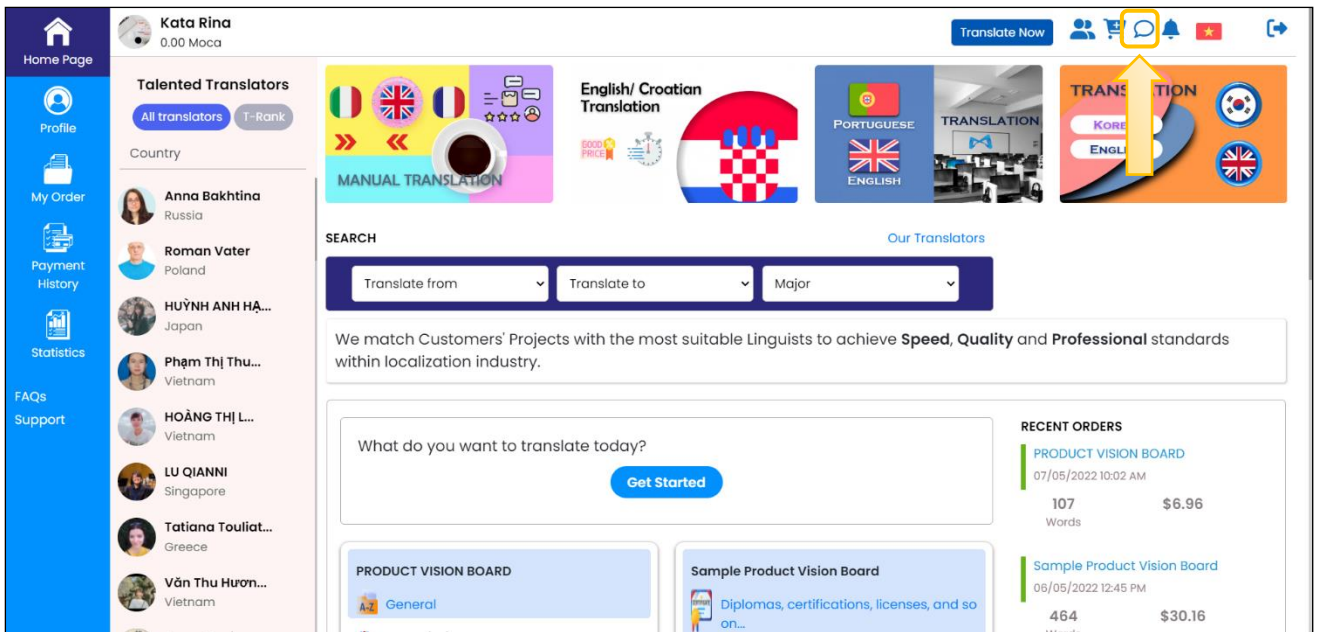
Instruct customers to view messages on the Mokrica system.

b. Condition

The customer has successfully logged into the Mokrica system.

c. Steps to take

Visit the Mokrica website, click on the icon .



13. Notification

a. Purpose

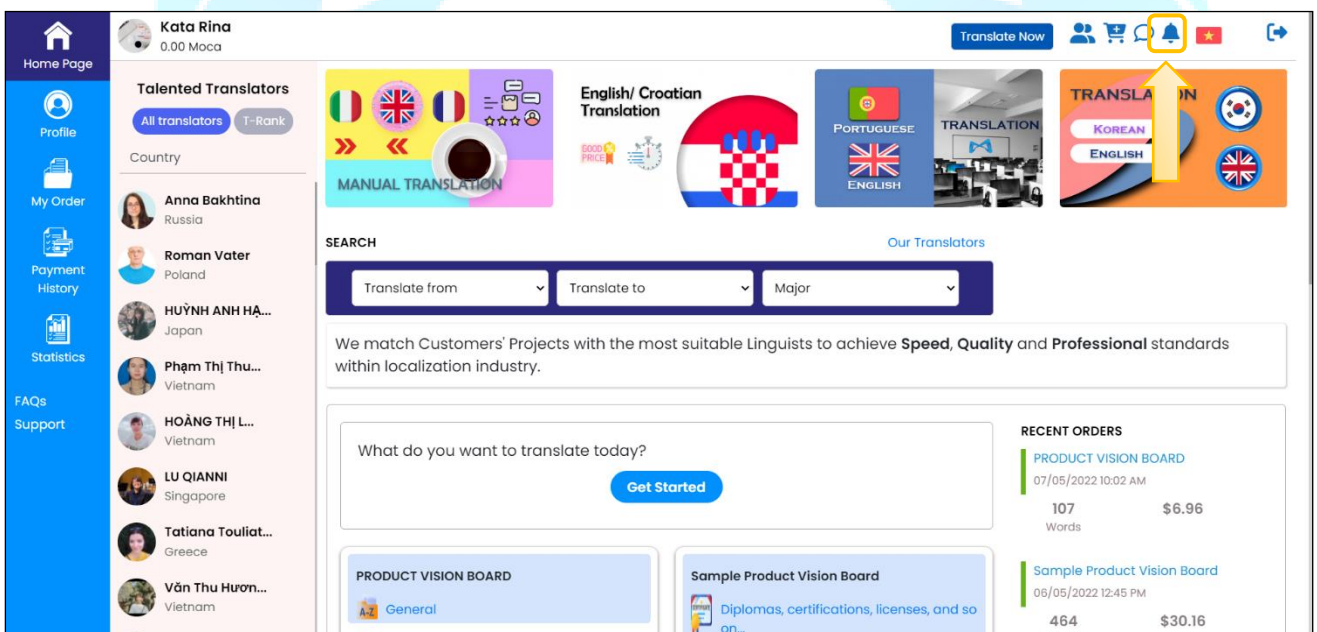
Instruct customers to view notifications on the Mokrica system.

b. Condition

The customer has successfully logged into the Mokrica system.

c. Steps to take

Visit the Mokrica website, click on the icon .



14. Language

a. Purpose

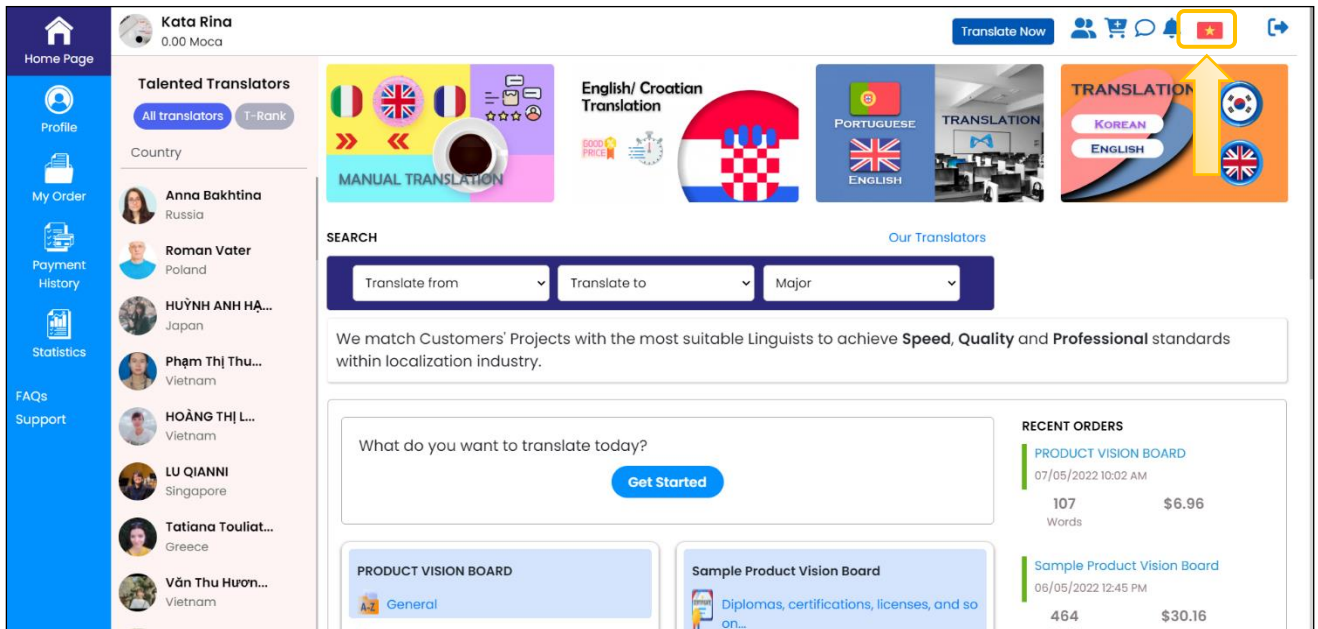
Instruct customers to change the display language on the Mokrica system.

b. Condition

The customer has successfully logged into the Mokrica system.

c. Steps to take

Visit the Mokrica website, and click on the **icon** to switch languages.



15. Log out

a. Purpose

Instruct customers to log out on the Mokrica system.

b. Condition

The customer has successfully logged into the Mokrica system.

c. Steps to take

Click on the **icon** .

- Home Page
- Profile
- My Order
- Payment History
- Statistics
- FAQs
- Support

Kata Rina
0.00 Moca

Talented Translators
All translators T-Rank

Country

- Anna Bakhtina**
Russia
- Roman Vater**
Poland
- HUYNH ANH HA...**
Japan
- Phạm Thị Thu...**
Vietnam
- HOÀNG THỊ L...**
Vietnam
- LU QIANNI**
Singapore
- Tatiana Touliat...**
Greece
- Văn Thu Hươn...**
Vietnam

English/ Croatian Translation

GOOD PRICE

MANUAL TRANSLATION

PORTUGUESE

TRANSLATION

ENGLISH

TRANSLATION

KOREAN

ENGLISH

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Translate to
Major

We match Customers' Projects with the most suitable Linguists to achieve **Speed, Quality** and **Professional** standards within localization industry.

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PRODUCT VISION BOARD

General

Sample Product Vision Board

Diplomas, certifications, licenses, and so on...

RECENT ORDERS

Product	Date	Words	Price
PRODUCT VISION BOARD	07/05/2022 10:02 AM	107	\$6.96
Sample Product Vision Board	06/05/2022 12:45 PM	464	\$30.16



